

Global Combat Support System – Army (GCSS-Army)

10/31/2013

GCSS-Army Data Validation Guide (Lite) - SARSS, Finance, Materiel Management, and Force Structure Validation Instructions



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Original	10/28/13	Original document - Added Section 5.2.3, "Validation of ORF Items". Added Section 7.1, "ZACCTASSIGN Validation". Revised Appendix A "WBS Element Validation Instructions for Conversion". Added verbiage to Section 5. Swapped Sections 5.2.3 and 5.2.4. Added Step 11 to Section 5.2.3. Added a Note to Section 5.5. Added "Note 2" to Section 5.5.3. Section 6.3, subparagraph 3), updated steps in d) thru h) to validate information pulled from LIW is correct.	All

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1 Purpose

This Data Validation Guide (Lite) identifies the data validation (DV) process to legacy Standard Army Management Information System (STAMIS) data owners, who must perform these required tasks to maintain the integrity of their data as it is migrated into Global Combat Support System – Army (GCSS-Army). This is a condensed version (no graphics) of the GCSS-Army Data Validation Guide to be leveraged as a quick reference tool for Wave 1 data validation.

2 Scope

GCSS-Army is a modernized application that replaces the outdated Standard Army Management Information Systems (STAMIS) and integrates approximately 40,000 local supply and logistics databases into a single, enterprise-wide authoritative system. The complete conversion and migration of data from legacy STAMIS applications to GCSS-Army employs the following five Phases.

- (1) Phase I: Pre-Deployment Data Cleansing
- (2) Phase II: Deployment Data Cleansing
- (3) Phase III: Validation Prep and Blackout Instructions
- (4) Phase IV: Go-Live and Validation Instructions
- (5) Phase V: Post-Validation Instructions and Post-Deployment Sustainment Support (PDSS)

During Phase I, the converting organization, along with the assistance of Logistics Support Agency (LOGSA's) Logistics Information Warehouse (LIW) Tools, STAMIS Helpdesks, and Enterprise Data Management Office (EDMO), begins data cleansing (correction of data records) in preparation for migration assistance from the Project Management Office (PMO), GCSS-Army.

Phase II begins with the on-site visits by the GCSS-Army Material Fielding Teams (MFT), at Day-120 (D-120) through Blackout Day (D-0). During this Phase, Data Staging Utility (DSU) reports will pinpoint STAMIS data errors and exceptions that need correcting.

Phase III Blackout begins and ends with the beginning and ending of migration of data records into GCSS-Army.

Phase IV begins with user access to GCSS-Army for data validation and ends with Go-Live, triggered by signed Letters of Acceptance (LOA).

Phase V includes any correction of data needed to align migrated data with GCSS-Army business rules, along with a concentrated effort to support the users based on the guidance for the GCSS-Army application.

2.1 Content of this document

This document content is for Wave 1 implementation of GCSS-Army sectioned off by STAMIS or Business Area and sub-sectioned as follows:

- Section 5 – Validation Tasks for the Warehouse Accountable Officer
- Section 6 – Validation Tasks for the Materiel Manager
- Section 7 – Validation Tasks for the Resource Manager (RM)
- Section 8 – Validation Tasks for the Commander

2.2 When to use this document

This document should be used during Phases III and IV of conversion to GCSS-Army.

2.3 How to use this document

This document outlines the basic procedures required to validate from legacy to GCSS-Army. Closeout and Blackout instructions are executed after all other transactions have been processed. This document is for data validation and, augments the instructions provided by the Material Fielding Team (MFT) to the converting organization. At D-0, converting organizations have completed the following tasks, which set the conditions of validation: Data cleansing, legacy system final backups, and closeout and blackout activities.

Note: This Data Validation Lite Guide is a condensed version of the Data Validation Guide. The Data Validation Guide includes detailed graphics to explain the Data Validation process.

2.4 Successful Data Validation

Successful data validation is defined as the means to account for the total number of records post conversion. The converting organization's final backup files consist of X number of data elements. The total of all SAP and DSU fallout reports, with the results of the data records that successfully transitioned from legacy to GCSS-Army, equals successful data validation. The number of records in GCSS-Army should equal the same number of files at close-out to successfully validate data migration.

3 Data Staging Utility (DSU) Exception Reports

The Data Staging Utility reports are utilized by Instructors and the converting organization during the Phase III Blackout period. At D-0 the converting organization sends the Standard Army Retail Supply System (SARSS) backup file to the GCSS-Army Program Office. The SARSS backup, as well as its associated financial data, are processed by the GCSS-Army Data Team using the DSU tool, and the output is prepared for dissemination. The Exception Reports, i.e., the reports that are generated by the DSU which details what errors were found, are packaged into a .ZIP file and are provided to the Instructors via Aviation and Missile Research, Development and Engineering Center (AMRDEC) Safe Access File Exchange Site and presented to the converting organization by the Material Fielding Team (MFT) Chief of Installation (COI). These instructions are accessible on the GCSS-Army website. Refer to Appendix B for DSU navigation instructions.

4 SARSS Accountable Officer Preparations for Closeout, Blackout, and Validation

4.1 SARSS Performing Closeout Tasks:

- Cease processing in SARSS.
- Perform final SARSS full system backup (closeout) for migration; retain a copy of closeout reports as a historical record.
- Print final SARSS reports for the DODAACs that are to be converted including the customer reconciliation report as a historic record.
- Generate Continuity of Operations Plan (COOP) Listing.
- Generate Customer DODAAC Listing.
- Generate Dues-In From Maintenance Report

4.2 SARSS-1 – Performing Blackout Tasks:

- Conduct all transactions manually.
- Receive and stage materiel for processing in GCSS-Army.
- Limit customer issue transactions to High Priority.
- Conduct ALL Hi-Priority transactions manually.
- Perform Location Maintenance and print GCSS-Army Bin Labels to replace SARSS-1 bin labels.
- Process all Blackout transactions (walkthroughs) using the Location COOP List.

4.3 Performing Pre-Validation Tasks:

Once the final Data Validation Package is received via AMRDEC Safe, the following pre-validation tasks will be performed prior to the data validation process. These files should be saved to your desktop for use during the data validation process.

- Extract the **STORAGE_BIN_TYPE_DM.csv** file from the final validation package sent via AMRDEC Safe Access File Exchange Site to be used for validation against GCSS-Army LX03 Report.
- Extract the **WAREHOUSE_DATA_VALIDATION.csv** file from the final validation package sent via AMRDEC Safe Access File Exchange Site to be used for validation against GCSS-Army ZMMRP Report.
- Extract the **OPEN_ORDER_VALIDATION.csv** file from the final validation package sent via AMRDEC Safe Access File Exchange Site to be used for validation against GCSS-Army ZPROSTAT Report.
- Extract the **STORAGE_BIN_INV_SER_LOAD.csv** file from the final validation package sent via AMRDEC Safe Access File Exchange Site to be used for validation against GCSS-Army IQ09 Report.

5 SARSS Validation for the Accountable Officer

SSA Validation List Part I:

- Storage Bin/Type
- Inventory
- Serialized Inventory
- IAR YTD Gain/Loss Total and IAR Signature blocks

SSA Validation List Part II


- Open Orders
- DFMs (Due in From Maintenance)
- YICs (Overdue Excess due-in Transaction)
- FTEs (Excess Disposition Transaction)

Note: The SSA Accountable Officer has a two part validation. DO NOT begin any SSA validations until instructed to do so by the Chief of Installation. DO NOT begin Part I SSA validation until the AMRDEC safe package with the following file description message has been received - "This is the initial validation package for FGx or RIC xxx; Part I Logistics". This package will be used to start data validation.

5.1 SSA Accountable Officer Storage Bin/Type Validation

Supply Support Activity (SSA) Accountable Officers are responsible for validating proper storage bin and storage type Data loads from legacy to GCSS-Army. The DSU and SAP fallout packages provided by GCSS-Army will assist in identifying errors that did not migrate and require corrective action for reintegration. This includes excel template spreadsheets requiring validation provided by the converting organization. Refer to Appendix B to identify possible DSU discrepancies found during validation.

5.1.1 Prepare the STORAGE_BIN_TYPE_DM.csv file for validation:

- 1) Open Microsoft Excel; Select the **Microsoft Office** button . Select **Open**. The **Open** popup is displayed. Select **Desktop** (location of Load files).
- 2) Select **All Files** from the dropdown.
- 3) Double-click the **STORAGE_BIN_TYPE_DM.csv** file.
- 4) Highlight columns A thru C, hold the **Ctrl** button on the keyboard; then select column E.
- 5) Right-click in the selected area; and then, select **Delete**.
- 6) Highlight column B.
- 7) Right-click and then select **Cut**.
- 8) Highlight column A.
- 9) Right-click and then select **Insert Cut Cells**.

- 10) Click the **Select All** button.
- 11) From the menu bar, select **Data**.
- 12) Select **Filter**.
- 13) Select the filter dropdown in column A.
- 14) De-select **Select All**.
- 15) Select **ZZZ**.
- 16) Select **OK**.



Note: Only storage type ZZZ is displayed. Each ZZZ Storage Type will be converted to PLT Storage Type at conversion. If there are no ZZZ STORAGE TYPES in column A, skip to Step 30.

- 17) Highlight columns A and B, right-click and then select **Copy**.
- 18) Select the **Insert worksheet** icon.
- 19) Select Cell **A1**.
- 20) Right-click and then select **Paste**. Data is pasted into Sheet 1.
- 21) Double-click **Sheet 1** and rename to **ZZZ**.
- 22) Select initial sheet (STORAGE_BIN_TYPE_DM.csv); press **Escape** to deselect the copy function.
- 23) Select column A.
- 24) From the menu bar, select **Home**; In the editing group, click **Select**. The **Find and Replace** popup is displayed.
- 25) In the **Find what:** field, type **ZZZ**.
- 26) **In the Replace with: field, type PLT.**
- 27) **Select Replace All** button.
- 28) The Microsoft Office Excel popup is displayed notating the number of records replaced. Select **OK**.
- 29) Select **Close**.
- 30) From the menu bar, select the **Data** tab.
- 31) De-select **Filter**.
- 32) Right-click on column A.
- 33) Select **Insert**. This will create a new column to the left of the selected column (A) and original column A becomes column B.
- 34) In **A2** type the following formula: **=TRIM(B2)&TRIM(C2)**.
- 35) Press **Enter** on the keyboard.
- 36) In cell **A2**, double-click the small black square box in the bottom right corner of the cell. (Auto-fills the formula down the entire column).
- 37) Right-click on column A.

- 38) Select **Insert**.
- 39) Select the **Microsoft Office** button.
- 40) Select **Save As**.
- 41) Choose **Excel Workbook**.
- 42) Select **Desktop**.
- 43) Select **Save**.
- 44) Close the file.

5.1.2 Prepare Extract Bin Status Report for Validation (LX03) in GCSS-Army


From the GCSS-Army Portal, in the command box, enter the command **LX03**, and then click execute the transaction.

- 1) Enter **Warehouse Number** (i.e., RIC).
- 2) Select **Multiple Selection** for the **Storage Type** field .
- 3) Select **Exclude Single Values**.
- 4) Enter the following values: **9***, **NTF**, **XXX**, **YYY**, **ZZZ**.
- 5) Select the **Copy** button.
- 6) Select the **Execute** button .
- 7) From the Menu bar, select **List** → **Export** → **Local** file.
- 8) The **Save list in file...** popup is displayed.
- 9) Choose **unconverted**.
- 10) Select the green check button.
- 11) Select **Directory** dropdown arrow.
- 12) The **Save As** popup window is displayed.
- 13) Select **Desktop**.
- 14) Enter **File Name RIC_BIN_STATUS_EXTRACT.txt**.
- 15) Select **Save**.
- 16) The **Bin Status Report: Overview** popup is displayed.
- 17) Select **Replace**.

The Extract is complete and saved to the desktop.

Note: Bytes Transmitted and Code Page are displayed at bottom left-hand section of the screen.

5.1.3 Format the Extract Bin Status Report in Excel

- 1) Open Microsoft Excel. Select the **Microsoft Office** button . Select **Open**. The **Open** popup is displayed.
- 2) Select **Desktop** (location of Load files).
- 3) Select **All Files (*.*)**.
- 4) Double-click the **RIC_BIN_STATUS_EXTRACT.txt** file.

The **Text Import Wizard – Step 1 of 3** popup is displayed.

- 5) Select ☒ **Delimited**.
- 6) Select **Next**.

The **Text Import Wizard – Step 2 of 3** popup is displayed.

- 7) Check the **Other** box and enter the pipe symbol by holding down the **Shift + I** key



- 8) Select **Next**.

The **Text Import Wizard – Step 3 of 3** popup is displayed

- 9) Drag horizontal bar to far right.

Note: If additional headers exist, proceed to Step 10; If no additional headers exist, skip to Step 11.

Note: Steps 10 thru 11 must be done in order.

- 10) Hold the **Shift** key on the keyboard; and then select the last header.
- 11) Select the **Text** radio button.
- 12) Select **Finish**. The data will be imported into Excel.

Note: Non-data rows must be deleted.



- 13) Highlight rows 1 thru 5; hold the Ctrl key down, then highlight row 7.
- 14) Right-click; select **Delete**.
- 15) Scroll down to last row, then highlight the last row (-----).
- 16) Right-click; select **Delete** then scroll to the top.
- 17) Highlight column A, then hold the Ctrl key down; then select columns D thru N.
- 18) Right-click, select **Delete**.
- 19) Select column A.
- 20) Right-click, select **Insert**.
- 21) In A2 type the following formula: **=TRIM(B2)&TRIM(C2)** and then press **Enter** on the keyboard.

Note: The formula is displayed in formula edit bar.

- 22) In cell **A2**, double-click the small black square box in the bottom right corner of the cell. The result will auto-fill the formula into every cell in the column.
- 23) Select column A and right-click.
- 24) Select **Insert**; click on **Select All** button, double-click between columns A and B to expand columns to fit data.
- 25) Select the **Microsoft Office** button. Select **Save As**.
- 26) **Choose Excel Workbook**.
- 27) Select **Desktop**.
- 28) Select **Save**.
- 29) Close file and close Excel.

5.1.4 Validate Storage Bins and Storage Types

For storage bin validation, if the total number of bins from the **STORAGE_BIN_TYPE_DM.xlsx** report does not match the total number of bins from the **RIC_BIN_STATUS_EXTRACT.xlsx** report, refer to the final DSU/SAP fallout packages provided and use SAP report **SAP_RIC_FGx_LO_WM_Convert_Bins_date** to identify possible storage bins that did not convert.

- 1) Open Microsoft Excel; select the **Microsoft Office** button  and select **Open**.
- 2) The **Open** popup is displayed. Select **Desktop**.
- 3) Select **All Files (*.*)** from the dropdown.
- 4) Double-click **RIC_BIN_STATUS_EXTRACT.xlsx** file.
- 5) While the extract file **RIC_BIN_STATUS_EXTRACT.xlsx** is still open, select the **Microsoft Office** button  and select **Open**.
- 6) The **Open** popup is displayed.
- 7) **Select Desktop**.
- 8) Double-click **STORAGE_BIN_TYPE_DM.xlsx** file. Both files are now open.
From the menu bar, select **View**.
- 9) Select **Arrange All**.
- 10) On the **Arrange Windows** popup, select **Vertical**.
- 11) Select **OK**.
The files are now viewable on split screen.
- 12) In **A2** of worksheet **RIC_BIN_STATUS_EXTRACT.xlsx**, type the following formula:
=VLOOKUP(B2, STORAGE_BIN_TYPE_DM.xlsx!\$B:\$B,1,FALSE)
- 13) Press **Enter** on the keyboard.

- 14) In **A2**, double-click the small black square block (auto-fills formula down the entire column).

Note: The formula is displayed in formula edit bar.

- 15) In **A2** of worksheet **STORAGE_BIN_TYPE_DM.xlsx** type the following formula:
=VLOOKUP(B2,RIC_BIN_STATUS_EXTRACT.xlsx!\$B:\$B,1,FALSE).

- 16) Press **Enter** on the keyboard.

- 17) In **A2**, double-click the small black square block (auto-fills formula down the entire column).

Note: The formula is displayed in formula edit bar.

- 18) Select worksheet **STORAGE_BIN_TYPE_DM.xlsx** . Click the **Select All** button.

- 19) From the menu bar, select **Data**.

- 20) Select **Filter**.

- 21) Select the filter dropdown in column A.

- 22) De-select **Select All**.

- 23) Select **#N/A**.

- 24) Select **OK**.

Note: Only STORAGE_TYPE #N/A is displayed. If there are #N/A items, see “Reasons for #N/A Items” below.

- 25) Select worksheet **RIC_BIN_STATUS_EXTRACT.xlsx**. Click the **Select All** button.

- 26) From the menu bar, select **Data**.

- 27) Select **Filter**.

- 28) Select the filter dropdown in column A.

- 29) De-select **Select All**.

- 30) Select **#N/A**.

- 31) Select **OK**.

Note: Only STORAGE_TYPE #N/A is displayed (if there are #N/A items, see “Reasons for #N/A Items” below). If there are no #N/A STORAGE TYPES in column A and there is no sheet named **ZZZ**, the process is complete. Save both files and close.

Reasons for #N/A items:

- Wrong Bin (i.e., Load file =CON WAAAB, Extract file =CON WAAAA)
- Wrong Storage Type (i.e., Load file =CON WAAAB, Extract file =SHF WAAAB)
- Extra Bin on the extract file (Total # of bins in extract file is greater than total # of bins in load file)

- Missing Bin on the extract file (Total # of bins in extract file is less than total # of bins in load file)
- Duplicate Bin on the extract file (i.e., Same Bin in two (2) different Storage Types)


Note: The above reasons for N/A items can be corrected using the following T-CODES or AIT transaction. Training for these transactions was provided during your New Equipment Training (NET).

- LS02N: DELETE STORAGE BIN
- LT10: Bin to Bin move of material
- AIT: Bin to Bin selection
- LS11: Change Several Storage Bins Simultaneously

5.2 SSA Accountable Officer Inventory Validation

Supply Support Activity Accountable Officers are responsible for validating inventory Data from legacy to GCSS-Army. Section 5.2 outlines the criteria for validation of inventory loads. The DSU and SAP fallout packages provided by GCSS-Army will assist in identifying errors that did not migrate and require corrective action for reintegration. This includes Excel template spreadsheets requiring validation provided by the converting organization. Refer to Appendix B to identify possible DSU discrepancies found during validation.

5.2.1 Preparing the DSU Inventory Load Report

- 1) Open Microsoft Excel. Select the **Microsoft Office** button  and then select **Open**. The **Open** popup is displayed.
- 2) Select **Desktop**.
- 3) Select **All Files (*.*)** from the dropdown.
- 4) Double-click **RIC_WAREHOUSE_DATA_VALIDATION.csv** file.
- 5) Scroll to bottom, highlight the last four rows that contain the following information: report date, DSU version, For Official Use Only (FOUO) – GCSS-Army, and Unauthorized distribution of this report or its contents is strictly prohibited.
- 6) Right-click; select **Delete**.
- 7) Highlight column A; right-click, select delete; Select the **Select All** button.
- 8) Double-click on the vertical line between column A and column B. This will expand all columns to fit the data contained within them.
- 9) Select the **Microsoft Office** button.
- 10) Select **Save As**.
- 11) Choose **Excel Workbook**.
- 12) Select **Desktop**.
- 13) Select **Save**.

- 14) Close the file.

5.2.2 Preparing the ZMMRP Inventory SAP Extract

- 1) Click on the dropdown arrow next to **MRP Area** and search SLOC to populate field (i.e., 40212198_P).
- 2) From the **WAREHOUSE_DATA_VALIDATION.csv** file, copy column A (material numbers); return to ZMMRP transaction. Close the file.
- 3) Select the material **Multiple Selection** arrow.
- 4) Click on **upload from clipboard** button on bottom right side of the **Multiple Selection for Material** screen to paste material numbers in the single value field.
- 5) Select the **Copy** button; then at the ZMMRP select the **Execute** button.

The **ZMMRP MRP Area Data** screen is displayed.

- 6) Select **Export** icon .
- 7) Select **Local File**.


The **Save list in file...** popup is displayed.

- 8) Select **Unconverted**.
- 9) Select the green check icon.

The ZMMRP MRP Area Data popup is displayed.

- 10) Select the dropdown in the **Directory** field; Select Desktop
- 11) File Name = **RIC_ZMMRP_Inventory**.
- 12) Select **Save**; then save as text file.



The **ZMMRP MRP Area Data** popup is displayed.

- 13) Select **Generate**.
- 14) Open Microsoft Excel; then select the **Microsoft Office** button .
- 15) Select **Open**. The **Open** popup is displayed.
- 16) Select **Desktop** (location of Load files).
- 17) Select **All Files (*.*)** from the dropdown.
- 18) Double-click **RIC_ZMMRP_Inventory.txt** file.

The **Text Import Wizard – Step 1 of 3** popup is displayed.

- 19) Select **Delimited**.
- 20) Select **Next**.

The **Text Import Wizard – Step 2 of 3** popup is displayed.

- 21) Check **Other** box and enter the pipe symbol by holding down  + .
- 22) Select **Next**.

The **Text Import Wizard – Step 3 of 3** popup is displayed.

23) Drag horizontal bar to far right.

Note: Steps 24 and 25 must be done in order.

24) Hold the **Shift** key down on the keyboard; and then, select the last header.

25) Select **Text**.

26) Select **Finish**.

27) Highlight rows 1 thru 3, hold control key down then highlight row 5.

28) Right-click; select **Delete**.

29) Scroll to last row and highlight the row.

30) Right-click; select **Delete**.

31) Scroll back to the top of the page.

32) Highlight column A & B. Hold the Ctrl key down; then select columns D, F, K thru N, P thru Q, T thru AJ, and AM thru AW.

33) Right-click; Select **Delete**.

34) Select the **Select All** button, then double-click on the vertical line between column A and column B. This will expand all columns to fit the data contained within them.

35) From the Menu bar, select **Data**; Select **Sort**. The **Sort** popup is displayed.

36) Select **My data has headers**.

37) In the **Sort by** field, select **Material**.

38) In the **Order** field, select **A to Z**.

39) Select **OK**.

The Sort Warning popup is displayed.

1) Select ☒ **Sort anything that looks like a number, as a number**.

2) Select **OK**.

3) Select the **Microsoft Office** button; then select **Save As**.

4) Choose **Excel Workbook**.

5) Select **Desktop**.


6) Select **Save**.

5.2.3 Conduct Inventory Validation

1) Open Microsoft Excel; Select the **Microsoft Office** button . Select **Open**. The **Open** popup is displayed.

2) Select **Desktop**; then select **All Files**.

3) Double-click **RIC_WAREHOUSE_DATA_VALIDATION.xlsx** file.

- 4) With current file already open, select the **Microsoft Office** button ; Select **Open**. The **Open** popup is displayed. Select **Open**.
- 5) **Select Desktop.**
- 6) Double-click **ZMMRP_INVENTORY.xlsx** file.
- 7) From the menu bar, select the **View** tab.
- 8) Select **Arrange All**.
- 9) On the **Arrange Windows** popup, select **Vertical**.
- 10) Select **OK**.
- 11) Select **View side by side**.

Both Inventory validation files are now side-by-side for easy validation.

For inventory validation, if the total number of lines from RIC_WAREHOUSE_DATA_VALIDATION report does not match the total number of lines from the RIC_ZMMRP_INVENTORY report, refer to the final DSU/SAP fallout packages provided and use the SAP reports below to identify possible inventory discrepancies found during validation. Appendix B identifies possible DSU inventory discrepancies found during validation.

- SAP_RIC_FG x_Inventory_date
- SAP_RIC_FGx_Serialized_Inventory_date


- 1) Scroll through both files and verify the following fields are correct

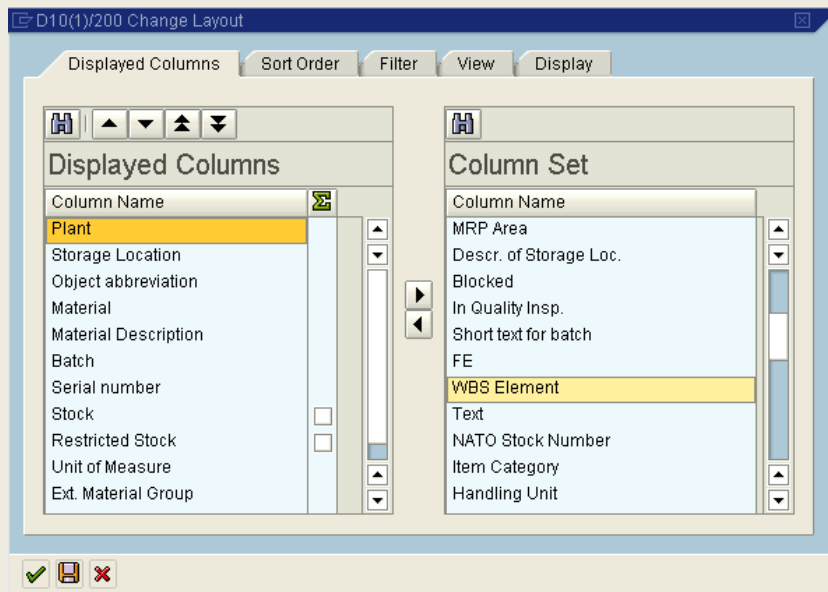
RIC_ZMMRP_INVENTORY (GCSS-Army)	RIC_WAREHOUSE_DATA_VALIDATION (Legacy)
MATERIAL	NIIN
TY (VV, PD, ZP, ZM)	STKG_CD_AJTD2F (Q, Z, P, M)
BATCH	COND_CD_AJTD2F
BIN	LOC_CD_AJTD3F
BinSt	QTY_OH_AJTD2F


- 2) Highlight any lines that do not match.
- 3) Highlight all materials with multiple lines.
- 4) Lines listed on the RIC_ZMMRP_INVENTORY report that have A000000000 populated in the batch field, are shelf life managed items. When matching these lines with the SARSS inventory report (RIC_WAREHOUSE_DATA_VALIDATION.xlsx), use only the first character from the A000000000 to match with condition code from the SARSS inventory report.
- 5) GCSS-Army lists quantities at the base unit of measure in the BinSt field on the RIC_ZMMRP_INVENTORY report. Several materials may have alternate units of measure. If you have a material with an alternate unit of measure, use the rounding value field (Rou) from the RIC_ZMMRP_INVENTORY and the quantity field from the RIC_WAREHOUSE_DATA_VALIDATION report to verify that you have the correct quantity on hand. Multiply the quantity listed on RIC_WAREHOUSE_DATA_VALIDATION report by the value listed in the Rou field on




RIC_ZMMRP_INVENTORY report. The total should equal the value listed in BinSt field on the RIC_ZMMRP_INVENTORY report.

5.2.4 Validation of ORF Items

- 1) **Load ORF assets into SSA:** Once the load file has been updated, forward to the DSU for uploading.
- 2) **Check stock Balance in SAP:** Once the file has been uploaded, check the inventory using transaction /ISDFPS/DISP_MAT_SIT "*Material Situation*" for the plant and storage location of the SSA. The Material Situation transaction has the WBS Elements as one of the display fields, and the value in this field should be "ORF.1" for ORF stock. The transaction ZMMRP does not show the WBS (work breakdown structure) Element.
- 3) Enter transaction /ISDFPS/DISP_MAT_SIT.
- 4) Enter the Force Element on the selection screen and execute.
- 5) When the report is displayed make sure the field "WBS Element" is on the screen. If it is not, then choose icon  and select Change Layout. Scroll on the right side of the screen until the field WBS Element is available.



Select a field from the list of fields on the left to move the WBS Element field next to and to and invoke  to move the field. Invoke "check" to copy this layout to the report screen.

- 6) On the report screen sort the report on the WBS Element field by choosing , sort descending. If this icon is not available choose  to propose other functions. Then invoke .

- 7) When the load file processes the ORF records, the serial numbers are loaded along with the project code. In SARSS, the project code may have been ORF. In SAP the new project code will be a WBS element "ORF.1". All ORF assets will have the WBS element equal to "ORF.1". These records can be compared to the "STORAGE_BIN_INV_SER_LOAD.CSV" file.

Material Situation

Plant	SLoc	Abbr.	Material	Material Description	Batch	Serial no.	WBS Elem	Stock	Restr Stk	Unit	ExtMatlGrp	FSC
2001	AGU1		10970261	TRK CGO TACT WWV	A		ORF.1	2	0	EA	7K	2320

Double Click on Serial number, and details are displayed.

In Material Situation, the WBS Element denotes the item as ORF.

Display Material Situation: Serial Number List

S	Equipment	Plant	SLoc	Batch	SysStatus	Material	Serial number	WBS Serial Data	Equipment descriptn	Created by	Created on	Ull	InvNo.	C	A	M	Chassis
	1000101831	2001	AGU1	A	ESTO	10970261	TST0212343215	ORF.1	TRK CGO TACT WWV	RSWINEFORD	06/03/2013			C			
	1000101832	2001	AGU1	A	ESTO	10970261	TST0212343216	ORF.1	TRK CGO TACT WWV	RSWINEFORD	06/03/2013			C			

- 8) **Compare Load File "STORAGE_BIN_INV_SER_LOAD.CSV" to SAP:** Using the modified load file with recorded serial numbers compare the data with transaction in Step 2.

	A	B	C	D	E	F	G	H	I	SAP		M	N	O	P
1	UIC	STOR_LOC	STORAGE	LOC_CD	NIIN	COND_CD	QTY_OH	QTY_RO	OWN_PURP_CD	PRE	QTY_RP	SERIAL_NUMBER	LIN	NOMEN	SER_NUM
49	W6YBAA	AGU1	RAK	SCDA02	11558315	A	1	2	A	EA	1			INDICATOR -VERTICAL	GA08
50	W6YBAA	AGU1	RAK	SCEE05	11883332	A	1	2	A	EA	1				GA08
51	W6YBAA	AGU1	RAK	SCEE05	11883332	A	1	2	A	EA	1				GA08
52	W6YBAA	AGU1	ZZZ	SCCA04	12459091	A	1	3	A	EA	2				DI GA08
53	W6YBAA	AGU1	ZZZ	SCCA04	12459091	A	1	3	A	EA	2			RECEIVER-TRANSMITTER GRO	GA08
54	W6YBAA	AGU1	ZZZ	SCCA04	12459091	A	1	2	A	EA	2			RECEIVER-TRANSMITTER GRO	GA08
55	W6YBAA	AGU1	RAK	SCHB02	12744939	A	1	2	A	EA	1			RADAR SIGNAL INDICA	GA08
56	W6YBAA	AGU1	RAK	SCHB02	12744939	A	1	2	A	EA	1			RADAR SIGNAL INDICA	GA08
57	W6YBAA	AGU1	ZZZ	SCCA02	15188783	A	1	2	A	EA	1			CONVERTER -SIGNAL DA	GA08
58	W6YBAA	AGU1	YRD	ORF02B	10970261	A	1	0	F	ORF	EA	0	TST0212343215	TRK CGO TACT W/W	GA03
59	W6YBAA	AGU1	YRD	ORF24B	10970261	A	1	0	F	ORF	EA	0	TST0212343216	LOADER SCP 950BNSCE	GA03
60	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
61	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
62	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
63	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
64	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
65	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
66	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
67	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08
68	W6YBAA	AGU1	ZZZ	NSLCEA12	12280939	B	1	0	M	NA	EA	0	N05482	NIGHT VIS G AN/PVS-7A	GA08

Validate the quantity and condition codes are correct in SAP

Validate the Serials Numbers are correct in SAP.

5.3 Verify Inventory IAR YTD Gain/Loss Total and IAR Signature Blocks

Supply Support Activity Accountable Officers are responsible for validating Inventory Adjustment Report (IAR) signature blocks and IAR gain/loss totals year to date data from legacy to GCSS-Army. The DSU and SAP fallout packages provided by GCSS-Army will assist in identifying errors that did not migrate and require corrective action for reintegration. Refer to Appendix B to identify possible DSU discrepancies found during validation.

5.3.1 Verify IAR Signature Blocks

Note: T-code Z_IAR_SBLOCK can only be executed by the Northrop Grumman Trainer or COI for signature block validation.

- 1) From the GCSS-Army Easy Access Menu, enter **T-CODE: Z_IAR_SBLOCK** to verify signature blocks for your SLOC.
- 2) Select the green check mark to execute.
- 3) The Information Box displays **No data maintenance authorization, display only** . Select the green check mark to continue.
- 4) IAR Signature Block Table is displayed. Highlight all rows for your SLOC.
- 5) Select the **Details** button.

Note: Selecting the details button displays Signature Blocks for your SLOC.

- 6) The IAR signature blocks for low and high threshold dollar values are displayed.
- 7) Select the next **entry button** to verify all signature blocks.

Validate IAR YTD GAIN/LOSS Totals

Note: Use your Daily Recap Report to validate IAR YTD GAIN/LOSS Totals.


- 8) Type **/NZIAR** in the command line and select the green check mark.
- 9) Type in your PLANT and SLOC.
- 10) Select **Execute**.
- 11) Review and validate Inventory YTD GAIN/LOSS totals.

For IAR signature block and IAR GAIN/LOSS totals YTD validation, if the signature blocks are not correct in GCSS-Army or the IAR GAIN/LOSS totals are incorrect, refer to the final DSU/SAP fallout packages provided and use the following SAP reports to identify what information was loaded during conversion.

- SAP_RIC_FGx_Gains_Loss_date
- SAP_FGx_IAR_SBLOC10_date
- SAP_FGx_IAR_INV_DOL_date

5.4 Inventory Serial Number Validation

5.4.1 Prepare STORAGE_BIN_INV_SER_LOAD.csv

- 1) Open Microsoft Excel. Select the **Microsoft Office** button ; Select **Open**. The **Open** popup is displayed.
- 2) Select **Desktop**.
- 3) Select **All Files (*.*)** from the dropdown.
- 4) Double-click **STORAGE_BIN_INV_SER_LOAD.csv** file.
- 5) Scroll to bottom, highlight the last four rows that contain the following information: report date, DSU version, For Official Use Only (FOUO) – GCSS-Army, and Unauthorized distribution of this report or its contents is strictly prohibited.
- 6) Right-click; select **Delete**.
- 7) Select the **Select All** button; then double-click on the vertical line between column A and column B. This will expand all columns to fit the data contained within them.
- 8) Select the **Microsoft Office** button.
- 9) Select **Save As**.
- 10) Choose **Excel Workbook**.
- 11) Select **Desktop**.
- 12) Select **Save**.
- 13) Close the file.


5.4.2 Prepare IQ09 Report

Note: Follow the steps below to run T-CODE “IQ09”

- 1) Enter T-Code “IQ09” in the command field; then click the execute button.
- 2) Select the multiple selection arrow for Material
- 3) Open STORAGE_BIN_INV_SER_LOAD.csv; copy all NIINs from NIIN field.
- 4) Select the **upload from clipboard** button to copy selected NIIN’s into the **Select Single values** Tab
- 5) Select **Copy** to save NIINs in Select Single Values Tab.
- 6) Remove the “from date” next to “Period Selection”; scroll down to Plant and SLOC fields
- 7) Type in the Plant and SLOC for your location; then execute transaction
- 8) Right click anywhere in the data field, choose “Spreadsheet”
- 9) Select **Excel** and then click the **continue** button
- 10) Select “Desktop” as the location to save the report and enter filename **RIC_SERIAL_NUMBER_IQ09_EXTRACT.XLS**

Note: Use the **STORAGE_BIN_INV_SER_LOAD.csv** to validate against the “IQ09” extract

5.4.3 Conduct Serial Number Validation

- 1) Open Microsoft Excel; then select the **Microsoft Office** button .

The **Open** popup is displayed.

- 2) Select **Desktop**; then select **All Files**.
- 3) Double-click **STORAGE_BIN_INV_SER_LOAD.xlsx** file.

With current file already open, select the **Microsoft Office** button . The **Open** popup is displayed. Select **Open**.

- 4) Select **Desktop**
- 5) Double-click **RIC_SERIAL_NUMBER_IQ09_EXTRACT.xlsx** file.
- 6) From the menu bar, select the **View** tab.
- 7) Select **Arrange All**.
- 8) On the **Arrange Windows** popup, select **Vertical**.
- 9) Select **OK**.


Note: Validation files are now side-by-side for easy validation.

5.5 Warehouse Open Order Validation

Supply Support Activity Accountable Officers are responsible for validating all customer open orders data from legacy to GCSS-Army. The DSU and SAP fallout packages provided by GCSS-Army will assist in identifying errors that did not migrate and require corrective action for reintegration. Refer to Appendix B to identify possible DSU discrepancies found during validation.

Note: DO NOT begin Open Orders Validation until instructed to do so by the Chief of Installation. DO NOT begin Part II Open Orders Validation until the AMRDEC safe package with the following file description message has been received: “**This is the Open Order Validation Package for RIC (XXX); Part II Logistics, and Finance**”. This package will be used to start **Orders validation**.

5.5.1 Prepare the OPEN_ORDER_VALIDATION.csv file for validation:


- 1) Open Microsoft Excel; Select the **Microsoft Office** button . The **Open** popup is displayed.
- 2) Select **Desktop** (location of Load files).
- 3) Select **All Files** from the dropdown.
- 4) Double-click **OPEN_ORDER_VALIDATION.csv** file.
- 5) Highlight columns A & B.
- 6) Right-click in the selected area; select **Delete**.

- 7) Select the **select all** button to select all fields in spreadsheet
- 8) From the menu bar, select **Data**, and then **Sort**. Sort popup is displayed
- 9) Select **my data has headers**.
- 10) In the Sort by field, select **Doc Num**.
- 11) In the Order field, select A to Z.
- 12) Select **OK**.
- 13) Select **Microsoft Office** button; select **Save As**.
- 14) Choose **Excel Workbook** (save as a .xlsx file)
- 15) Select **Desktop**.
- 16) Select **Save**.
- 17) Close the file.

5.5.2 Prepare ZPROSTAT Extract Report for Validation



Supply Support Activity Accountable Officers are responsible for using the transaction code ZPROSTAT to extract legacy data loaded to GCSS-Army to verify all open orders. The DSU and SAP fallout packages provided by GCSS-Army will assist in identifying errors that did not migrate and require corrective action for reintegration. Refer to Appendix B to identify possible DSU discrepancies found during validation. (put this paragraph before the NOTE – leave remainder of section).

NOTE: The transaction code “ZSPTX” allows the user to retrieve the SSA’s supported SLOC’s.

- 1) Enter T-CODE “ZSPTX” on the action line; then click green checkmark to execute transaction .
- 2) Enter selection criteria: Supporting RIC SLOC, then select both stock and provisions radio button; then select location box.
- 3) Click the execute button  .
- 4) “ZSPTX” Display Org- FE Table displays. Right click in any of the Data Fields then select spreadsheet.
- 5) Select the Excel radio button, then click the green check mark to continue the transaction.
- 6) Select Desktop as the location to save report.
- 7) Enter the file name *RIC_SUPPORTED_SLOCS.xlsx*; Click save. Supported customer SLOC’s are now saved to the desktop to be used with “ZPROSTAT” Transaction to confirm open orders.
- 8) Enter T-CODE “ZPROSTAT” on the action line; then click the green checkmark to execute transaction .

- 9) Enter an “*” in the Purchasing Document Number field; then enter Plant 2000 to 2001 and select Open Orders radio button; Click the multiple selection arrow for Storage Location
Note: Copy SLOC’s from the previously saved RIC_SUPPORTED_SLOCS.xls file before executing step 10.
- 10) Click the **upload from clipboard** button to upload SLOC’s copied from the **RIC_SUPPORTED_SLOCS.xls file**; then select the copy button to save.
- 11) Click the execute button to execute transaction
- 12) Open Orders are displayed. Right Click in any data field and then select spreadsheet.
- 13) Select the Excel radio button, then click the green check mark to continue transaction.
- 14) Select Desktop as the location to save report; then Enter the file name **RIC_EXPORT.xlsx**; Click save.

5.5.3 Validate Open Orders

- 1) Open Microsoft Excel; Select the **Microsoft Office** button  and select **Open**. The **Open** popup is displayed. Select **Desktop**.
- 2) Select **All Files (*.*)** from the dropdown.
- 3) Double-click **RIC_EXPORT.xlsx** file.
- 4) While the **RIC_EXPORT.xlsx** is still open, select the **Microsoft Office** button  and select **Open**. The **Open** popup is displayed.
- 5) Select **Open**
- 6) Select **Desktop**.
- 7) Double-click **OPEN_ORDER_VALIDATION.xlsx** file. Both files are now open.
- 8) From the menu bar, select **View**.
- 9) Select **Arrange All**.
- 10) On the **Arrange Windows** popup, select **Vertical**.
- 11) Select **OK**.

Note 1: The files are now viewable on split screen for easy validation. DFM’s, FTE’s and YIC’s will not be validated during this process – see Sections 5.5.4 thru 5.5.6.

Note 2: After side by side validation of orders is complete, please see the message in block “F” of the saved excel spread sheet, **Open_Orders_Validation.xlsx**, to identify the reason for possible mismatch documents.

5.5.4 DFM (Due in From Maintenance)

Due In From Maintenance (DFM): The DFM table identifies reparable National Item Identification Number (NIIN) material's the converting organization has designated as part of their internal "repair and return" program to send materials to a local repair facility for refurbishment. The following transaction (Tcode: IW38) will allow the Supply Support Activity (SSA) Accountable Officer or the Director of Logistics (DOL) Manager to validate that all open orders have been migrated as part of the conversion process from legacy SARSS1 system to GCSS-Army. The equivalent Legacy report is the SARSS DFM Table (AJT029). The SAP fallout package report used for validation is (SAP RIC_FGx_Maint_Workload_date) and DSU Load file (DFM_workorder_Load_DT_FGXX) for errors requiring corrections.

- 1) Type in Tcode **IW38**.
- 2) Order status blocks Outstanding and In process should be default check. If not, check the boxes.
- 3) Order Type, input **PM04**.
- 4) Main work center add unit DoDAAC (example: W90ALW).
- 5) Date range "Period" add (example: From 03/27/2012 to 03/27/2013).
- 6) Execute.
- 7) Validate total number report against the Dashboard total input from DSU fallout data package. To include total quantity due in from maintenance.

Note: To export report to excel spreadsheet. Go to
>list>save>files>spreadsheet>save file to folder or desktop.

5.5.5 FTE (Excess Disposition Transaction)

Requests for disposition (DIC FTE): The Document Identifier Code FTE is used to request for disposition of CLII (Non-Expendables) & CLVII Major End Items materials from the National Inventory Control Point (NICP) or their supported Logistics Control Management Center (LCMC). The Legacy report to view SARSS open FTE's is the Re-report Excess (REX) file. The SAP fallout package report used for validation is (SAP Activity_Open_FTE_DT.txt) and DSU Load file (Open_Due_In_Orders_FTE) for errors requiring corrections.

- 1) Type in Tcode ZFTERPT
- 2) Reporting date range (example: 03/26/2012 to 03/26/2013)
- 3) MRP Area, Type in (example: 40218762_P)
- 4) Reporting data selection criteria, select (Show ALL records for Dates)
- 5) Execute
- 6) Validate total number of FTE from report against the Dashboard total input from DSU fallout data package.

Note: To export report to excel spreadsheet. Go to Export icon and export to
spreadsheet>save file to folder or desktop.

5.5.6 YIC (Overdue excess due-in transaction)

Overdue excess due-in transaction (YIC): The YIC report identifies due-in of excess from a supported customer Storage location to the Supply Support Activity (SSA) or excess from the SSA to a another vendor. Once an excess item have been confirmed shipped (PGI) by the customer unit to send the material to the SSA or the SSA to another vendor then the item is expected to be receipted (PGR) by the receiving unit within a set number of days. The equivalent Legacy report is the SARSS YIC Table (AJT038). The SAP fallout package report used for validation is (SAP_Open_Due_out_orders_YIC (Due-In)) and DSU Load file (Activity_due out_DT.txt and Activity_Due_In_Header_Dt.txt) for errors requiring corrections.

5.5.6.1 YIC: Orders Only

- 1) Type in Tcode **ZPROSTAT**.
- 2) Storage Location (example: WGP1).
- 3) Purchasing Document Type: Input ZZYD to ZZYE.
- 4) Check **Open Orders** button.
- 5) Execute.
- 6) Validate total number of YIC open orders from report against the Dashboard total input from DSU fallout data package.

Note: To export report to excel spreadsheet. Go to Export icon and export to spreadsheet>save file to folder or desktop.

5.5.6.2 YIC: Open and Closed Orders

- 1) Type in Tcode **ME2N**.
- 2) Select **Dynamic Selection**. Click Purchase Documents for SLOC (example: AXJ1) or leave field blank to run it wide open (all SLOCs YICs).
- 3) Document Type: Input ZZYD to ZZYE.
- 4) Execute.
- 5) Validate total number of YIC open orders from report against the Dashboard total input from DSU fallout data package.

Note: To export report to excel spreadsheet. Go to Export icon and export to spreadsheet. Save file to folder or desktop.

6 SARSS Validation for the Materiel Manager

Material managers in collaboration with the converting organization are responsible for validating the following processes if applicable to their organization (the National Maintenance Workload file, ZLOCAL repair table, Overage Repairable listing and Release Strategy). The DSU and SAP fallout packages provided by GCSS-Army will assist in identifying errors that did not migrate and require corrective action for reintegration. This includes excel template spreadsheets requiring validation

provided by the converting organization. Refer to Appendix B to identify possible DSU discrepancies found during validation.

6.1 Maintenance Work Load File

The MWF file is provided by the National level and downloaded to the tactical SARSS-1 sites for materials to be repaired at a specific location. The equivalent Legacy report is the SARSS Maintenance Workload File Table (AJT070). The SAP fallout package report used for validation is (SAP RIC_FGx_Maint_Workload_date) and DSU Load file (DSU_RIC>\Loadfile\MFW_XREF_DM_txt) for errors requiring corrections.

The following steps for validation are as follows:

- 1) Type GCSS-Army Transaction code: **ZMWFRPT**.
- 2) Retrieve the information by an Exception Report; select by adding one of the following:
 - a) DODAAC
 - b) Material
 - c) RIC
 - d) Source RIC
 - e) Combination of RIC and Material
- 3) Validate the following record count within the NMWF Report.
 - a) Random RIC – NIIN combinations and the following fields:
 - b) Region Code - REGION_CD
 - c) Primary Repair Source Code - PRI_RSRC_CD
 - d) Qty Received at RIC - RECV_AT_COUNTER
 - e) Maintenance cap - QTY_MAINT_CAP
 - f) Inactive Code - INACTIVE_CD

6.2 Maintain Local Repair Table

The SARSS local repair table was established to support the converting organization that has Operations and Maintenance National Item Identification Number (OMA-NIIN) reparable materials that are repaired locally to support the commands mission. Template TOC-SUP-02 provides instruction on what data is required from the organization to manually set up the table in GCSS-Army. There are no DSU or SAP fallout packages for the ZLOCAL table. The steps for validation are as follows:

- 1) Type GCSS-Army Transaction Code: ZLOCAL.
- 2) Retrieve the table by entering the following information:
 - a) Enter Plant 2001
 - b) Enter your storage location
 - c) Click the execute button
- 3) Validate the following information is correct based on the data provided by the organization from the excel template spreadsheet.
 - a) Plant
 - b) SLOC

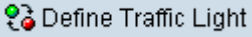

- c) NIIN
- d) Description
- e) Repair activity RIC




Note: Material added at the local level and not repaired will ship out based on the National plan and the converting organization's Standard Operation Procedures.

6.3 Overage Recoverables/Reparables Report

The overage report provided by LOGSA (via Logistics Information Warehouse (LIW)) identifies recoverable/reparable repair parts that were issued (A5_MRO) to the converting organization and requires an unserviceable turn in (D6_) for credit. The converting organization representative will pull (NTL: D-5) the final LIW report and ensure that there are no CLVII items, no recoverables over 60 days old, and no duplicate DRB's prior to conducting data validation. The legacy equivalent report is the SARSS-2A Overage Repairable Item Listing (ORIL). There is no DSU report and the SAP fallout package report used for validation of potential errors is (SAP_RIC_FGx_DUE_IN_REPARABLE_date).



The steps for validation are as follows:




- 1) Type GCSS-Army Transaction Code: ZOAREP
- 2) Retrieve the report by entering the following information.
 - a) Enter Supporting SSA (example: W501). Use the drop down button to locate your supporting SSA. Highlight RIC SPT, click the green check box to populate field.
 - b) The Receiving/Returning Plant will auto default from plant 2000 to 2001.
 - c) Ensure the following are selected: Standard Report, All Storage locations, and all three Return Types (Internal, External & Excess).
 - d) Click the Execute button.
- 3) Validate that the following information is correct based on the file pulled from LIW.
 - a) Review the Recoverable/Reparable Summary Report for accuracy.
 - b) View the Traffic Lights meaning and settings (thresholds). Click the Define Traffic Lights icon.  Define Traffic Light
 - c) Click green back arrow .
 - d) Double-click in the **Rec/Ret Loc** block to view recoverables by individual DODAACs (Net days, Material, Std Price, Batch, PRs, Qty and description) for the Department of Defense (DoD) document number. If there is no DoD document number, check to see if there is a truncated DoD number in the Parent PO (Purchase Order) field. The parent PO will be the last 12 digits of the customer document number. The first 2 digits of the DODAAC will not appear because the field can only handle 12 characters.
 - e) In the screen **ZOAREP - Overage Repairable Report**, narrow the detail list to show by selecting the respective icons:
 - (1) All - all return and excess purchase requisitions are displayed.
 - (2) Repairable - all purchase requisitions with recoverability codes: "D", "F", "H", "K", "L", "O".


- (3) Recoverable - all purchase requisitions with recoverability code "A" are displayed.
- (4) Other - all purchase requisitions with recoverability code "Z" are displayed.
- (5) Excess - All excess purchase requisitions are displayed.
- f) Click green back arrow .
- g) Click the **Select All** box  and then select **Overage Report**  to view all recoverable due in by organization DODAACs.
- h) Click the **Export** icon to download file spreadsheet to your desktop and verify count against the LIW recoverable report. Total count should match less error that fell out on the DSU fall out package report.

6.4 Display the Release Strategy Report

The report identifies agents who will have the authority to approve or reject customer purchase requisitions/purchase orders based on conditions with business rules established in the system. The legacy equivalent report is the SARSS Manager Review File (MRF). There is no DSU or SAP report for this process. Material release agents and conditions are identified by the converting organization prior to data validation utilizing templates (TOC-SUP-06a Agents and TOC-SUP-06b Conditions) excel spreadsheets. The steps for validation are as follows:

- 1) Type GCSS-Army Transaction Code: **ZRS35**.
- 2) Retrieve the report by entering the following information.
 - a) Set Report Parameters by (Region/Sub Region) or by (c: Support RIC/Storage Location) below.
 - b) Input the **TUC** (Type Unit Code) field: 910 to 960 in the top portion under the release group selection. This will only bring up the TUC release group to be validated.
 - c) Input **Support RIC** or **Storage Location**.
 - d) Click **Execute**.
- 3) Validate that the following information is correct based on the template excel spreadsheet provided by the Transition Operations Center (TOC) at D-15.
 - a) Place a Check in the Check Box ☒ to view Release Groups with Type Unit Codes 910, 930, 950, and 960. To validate type unit code 920 (Property Book), use T-Code ZRS03. Follow instructions in step 4.
 - b) Review assigned Agents for Plant 2000 Operations & Maintenance Accounts (OMA) and Agents for Plant 2001 Army Working Capital Fund (AWCF) associated with this release strategy using Agents + button .
 - c) Review the Conditions using the Conditions + button .
 - d) Review the following Conditions: (Material, Release Amount, Quantity) AAC, CIIC, RICC, ARC are Army regulation driven and can't be changed.
- 4) Validate type unit code 920 (PB) condition by using ZRS03.
 - a) Find release group number by using ZRS35. Then type /nzrs03 on the action line.

- b) Type your entry in the Rel Group field (for example, 24). Click .
- c) Click the conditions and agent's button.
- d) Click the **Type Unit Code and Support RIC**  button.
- e) Type your entry in the type unit code field (example 920).
- f) Click the RIC Support field and type (example, WDM1).
- g) Click the **Continue**  button.

Note: Double-clicking on a line jumps directly to the Release Strategy instead of using Transaction Code ZRS03 to make a change. To make a change, if the user has authority to do so, utilize ZRS02 and click the **Change** icon  **Change**.

Release strategy agents can be maintained locally and should be reviewed periodically to ensure agents are still assigned.

Release Groups can be created to satisfy local requirements for controlled materials as directed by command.

7 Finance Validation

The following sections explain the process and procedures for validating orders that are budget and non-budget consuming and orphan records that successfully migrated into GCSS-Army. This will be a phased approach with the ability to validate to the summary level (fund, fund center and BAG/SAG) or research to the individual transaction level.

7.1 ZACCTASSIGN Validation

The ZACCTASSIGN table normally requires several iterations with the FI-CST to reach a final product/end state. Initially the RM is provided a template, for example, XXX_FGX_DXX_210613_ZAA_(VX), to aid the organization in completing the ZACCTASSIGN table. After the ZACCTASSIGN table has been finalized the RM needs to validate the ZACCTASSIGN data (comparing the final input template to the data loaded into GCSS-Army system). The step/process that the RM will use to validate the data they provided in the ZACCTASSIGN is not a STAMIS interface validation. The RM will validate the ZACCTASSIGN by using ZACCTASSIGNX. This validation will ensure that both tables are in sync. When the STAMIS operators of PBUSE / SAMS uses the correct combination of DODAAC and CFC that exist in the ZACCTASSIGN, there will be a financial posting to the desired Fund, Fund Center & Functional Area associated to a specific cost center that the DODAAC and CFC is pointing at in the ZACCTASSIGN table. Compare all fields in ZACCTASSIGNX with the final ZACCTASSIGN template submitted associated with your organization; please note any discrepancies and contact the TOC/FI-CST for clarification/update. All users need to use only authorized CFC combinations when utilizing all STAMIS systems, call in, walk through and ecommerce MILSTRIP budget consuming type transactions. The RM should provide all Organizations under their FUND CENTER control the list of authorized CFC combinations for use when ordering materials and equipment.

7.2 Finance Funding Validation

Resource Managers must complete all of the following steps for funding validation prior to actual conversion and Go-Live activities. The validation of FM Master Data that currently exists in GFEBS will help reduce any errors that may migrate into GCSS-Army. Reports generation will be provided by the installation/DFAS organization.

7.2.1 STANFINS Legacy Equivalent Reports

ODS ATLAS Query

7.2.2 GFEBS Report

These reports will be provided by the GFEBS TOC (FMZ3/FMUSFGA(table))

7.2.3 SOMARDS Legacy Equivalent Reports (wave 1 conops V. 7)

ODS SOMARDS Query

7.2.4 Data Staging Utility (DSU) Reports

DSU_XXX_ACTIVITY_DUE_IN_HEADER_DT- used to validate SARSS orders

DSU_XXX_FINANCE_DEOB_FILE_NEW_DT - contains all records that will be converted to GCSS-Army

DSU_XXX_FINANCE_ORPHANS_FMZ_DT - this file will be used to Validate Orphan Record load

7.2.5 GCSS-Army Transaction Codes

ZFSC1 Fund Status (Fund Center)

ZFSC2 Fund Status (Functional Area)

7.2.6 Documentation Required to Support GCSS-Army Financial Conversion

7.2.6.1 Standard Army Management Information System (STANFINS)

The RM will execute the Operational Data Store (ODS) ODS ATLAS Query (block ID CON) after the de-obligation file has processed and run through the STANFINS run cycle. The query is set up to only pull CON blocks and there are prompts so that each command/installation can limit the results to their transactions. RMs should watch for the document date, if it is old or not on the de-obligation date then they won't want to include those results. (**Note:** Sites occasionally use CON blocks for other items...although it's rare). This query is set up to only include obligations. The prompts will allow them to pull each fiscal year, fund and AMS in order to validate.

The FI trainer will provide the ODS query to each RM.

VALIDATION MATRIX

Losing Accounting System

STANFINS	OA	BAG/SAG	FY	Fund	TranCt	Amount
SOMARDS	OA	BAG/SAG	FY	Fund	TranCt	Amount
GFEBS	Fund Ctr	F A	FY	Fund	TranCt	Amount

DSU_XXX_DEOB_FILE_NEW_DT.csv (see *note)

STANFINS	Fund Ctr	F A	FY	Fund	Trans Ct PO/ SARSS	Amount (PO)	Trans Ct Orphan	Amount (FMZ)
SOMARDS	Fund Ctr	F A	FY	Fund	Trans Ct PO/ SARSS	Amount (PO)	Trans Ct Orphan	Amount (FMZ)
GFEBS	Fund Ctr	F A	FY	Fund	Trans Ct PO/ SARSS	Amount (PO)	Trans Ct Orphan	Amount (FMZ)

Total dollar value and record count should match (DSU versus Losing Accounting System) for all columns.

Note: Both the losing accounting system reports and the DSU Deob File New will need to be filtered and totaled by Fund, Fund Center, BAG/SAG (functional area), and financial system (STANFINS, SOMARDS, GFEBS).

GCSS-Army Conversion data (use T-Code ZFSNC2 and DSU_XXX_DEOB_FILE_NEW_DT.csv to validate totals by functional area).

GCSS-Army	Fund Ctr	F A	FY	Fund	TranCt	Amount
-----------	----------	-----	----	------	--------	--------

7.2.6.2 Data Validation at the detailed Level (ZPARK)

RMs have the option to review their data at the BAG/SAG funding levels. They can also choose to validate by reviewing each line item. This section describes the processes needed in order to validate each line item.

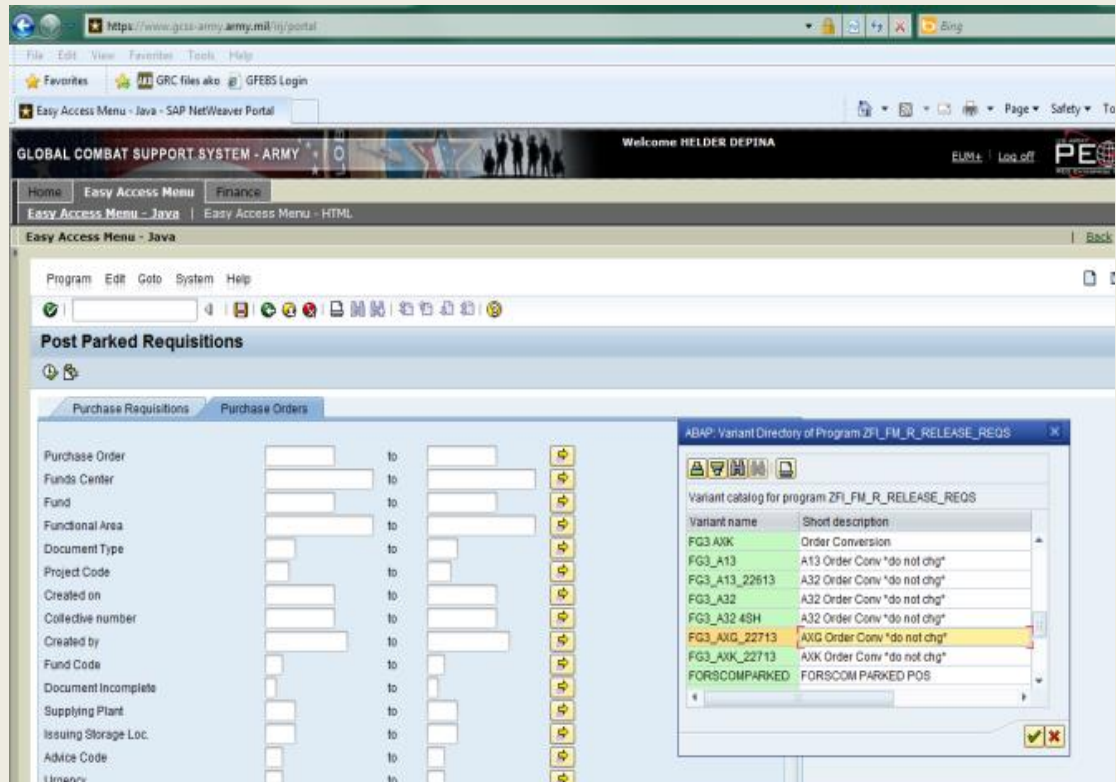
- 1) To validate the open orders that are being posted in GCSS-Army, use the **DSU_XXX_ACTIVITY_DUE_IN_HEADER_DT** file (validation pack). This file will contain the Open Orders that were converted to GCSS-Army.
- 2) Run T-Code **ZPARK** with the (Purchase Order Tab) and select the variant **FGX_XXX_date** to retrieve the open orders for your organization. The data within the variant is displayed as follows:

FGX – the X represents the number of the fielding group (5,6,7, etc.)

XXX – represents the RIC (example A32)

Date – the 1 or 2 digit month, the day, the year (22713) this is the date of the data (27 Feb 2013)

Example of the variant screen is shown below:



- 3) To view your budget consuming transactions, filter the DSU_XXX_ACTIVITY_DUE_IN_HEADER_DT file by source field: GFEBS open (GFO), open STANFINS (LXG), open SOMARDS (SMO). This will display the budget consuming records, filtering by your Fund, Fund Center, Functional Area and WBS if applicable.
- 4) Perform a total record count by Fund, Functional Area and Fund Center and (WBS if applicable) for both reports (ODS and DSU). The total of line items should match.
If a more detailed validation is required utilize the reports above and compare obligation line items to each report. **Note:** Filter zero (0) amount in order to set the record count for the number of the open orders.
- 5) For review if desired, Filter by GFEBS closed (GFC), closed STANFINS (NXG), closed SOMARDS (SMC) this will display the non-budget consuming records.
- 6) To view the non-budget consuming records in ZPARK filter the records on the Ext'd Value field (zero depicts free issue).

Post Parked Purchase Orders										
Post Post in Background										
Post Parked Purchase Orders										
DoD Doc Num	Fund	Ext'd Value	D	Status	Error Message	ReqmtPrio.	Nbr of Lns	Purch.Doc.	Item	Funds Ctr
W31JVM12150001	12	13,360.00		✗	Overall budget exceeded by 00100 2 for document item 13,360.00 USD (G-Army AVC Ledger (Budget))	1	12	1	2200003842	100 A18AU 10
W31LN713050007	22	41,873.13		✗	Overall budget exceeded by 00100 2 for document item 41,873.13 USD (G-Army AVC Ledger (Budget))	1	3	1	2200003843	100 83
W56TGR22020001	22	51,862.14		✗	Overall budget exceeded by 00100 2 for document item 51,862.14 USD (G-Army AVC Ledger (Budget))	1	3	1	2200003845	100 84
W5676W12720034	22	0.00					13	1	2200003844	100 A 49

Note: Do not release/post records from ZPARK! RMs and Instructors must be cognizant that coordination with G4 Budget Analysts is imperative to ensure that records for converting RICs are not released from ZPARK. There will be instances where ZPARK managers from installations that have already converted to GCSS-Army may have customers/DODAACs that belong to installations that are in the process of conversion. The FI Instructor will coordinate with the RM and ensure that budget analysts are aware that open orders in ZPARK for converting installations are left alone and should **not be released from ZPARK!**

7.2.6.3 Budget Posting Validation Process

- 1) In GFEBS, perform FMBB for both Budget Versions Zero (0) and One (1) in accordance with (IAW) GFEBS budget transfer from GFEBS to GCSS-Army. If there are no errors, the FM-ALE should have triggered the transfer of budget to GCSS-Army. When the IDOC is received it is set to process immediately resulting in budget posting GCSS-Army.

Selection List for Entry Documents													
FM area ARMY Currency USD Budget Category Payment													
Doc Year	Entry Docu	Line	Version	Doc. Type	Process	Year	Budget Type	Fund	Funds Ctr	Cmnt Item	F.Ar	Funded Program	Amount LC
2013	4000000448	000001	1	GASD	Supplement	2013	4610 Allotment	201010D13	A57AM	ALLOBJ	6	ARMY	200,000.00
2013	4000000449	000001	0	GASD	Supplement	2013	4612 Allotment-2nd Quarter	201010D13		ALLOBJ	6	S.0005347.2	200,000.00
2013	4000000461	000001	1	GASD	Supplement	2013	4610 Allotment	202010D13	A57HD	ALLOBJ	324	ARMY	200,000.00
2013	4000000462	000001	0	GASD	Supplement	2013	4612 Allotment-2nd Quarter	202010D13		ALLOBJ	324	ARMY	200,000.00
2013	4000000463	000001	1	GASD	Supplement	2013	4610 Allotment	202010D13		ALLOBJ	321	ARMY	100,000.00
2013	4000000464	000001	0	GASD	Supplement	2013	4612 Allotment-2nd Quarter	202010D13		ALLOBJ	321	ARMY	100,000.00

- 2) Using T-Code FMEDDW using appropriate selection criteria (Date Range – Fund – Fund Center) validate the Funding has posted into GCSS-Army. The default display is sorted by date and Fund Center. If funding by WBS is desired filter the data by funded program.
- 3) From this report validation of the budget document that was created and posted in GFEBS (Ref Doc No) and the USERID of the person that created the budget transfer. Validation of AFP and allotment is visible as well and you are able to see the budget address that was posted to (Fund, Fund Center, Functional Area & Funded Program).

7.2.6.4 GCSS-Army: (Validate Orphan Record load at the detail Level) FMZ3

- 1) Using the following file, DSU_XXX_FINANCE_ORPHANS_FMZ_DT (validation package), perform a total record count and summary of obligations (OPEN_AMOUNT) by Fund, Functional Area, Fund Center, WBS (if applicable) and by financial system.
- 2) Run the FMZ3 transaction code, document type Z2 with the organizations appropriate fund center, and perform a record count and summary of Funds check of records and obligations loaded (field open amount).

Doc No.	Item	Cat	Text	DT	Crzy	CoCd	Doc Date	Created by	Amount	Open amt	Cmnt Item	Funds Ctr	BP	Fund	Func Area	Grant	G/L Account	Cost Ctr	Order	WBS Element	Op
500003323	1	50		Z2	USD	ARMY	11/13/2012	BATCH_DM	41.60	41.60	260B	A57AM		201010D13	6Y5400TRJR		6100.260B			S.0005347.2.269	
500003324		50		Z2	USD		11/13/2012		41.60	41.60	260B	A57AM		201010D13	6Y5400TRJR		6100.260B			S.0005347.2.269	
500003325		50		Z2	USD		11/13/2012		374.40	374.40	260B	A57AM		201010D13	6Y5400TRJR		6100.260B			S.0005347.2.269	
500003326		50		Z2	USD		11/13/2012		83.20	83.20	260B	A57AM		201010D13	6Y5400TRJR		6100.260B			S.0005347.2.269	
500003327		50		Z2	USD		11/13/2012		249.60	249.60	260B	A57AM		201010D13	6Y5400TRJR		6100.260B			S.0005347.2.269	
500003328		50		Z2	USD		11/13/2012		124.80	124.80	260B	A57AM		201010D13	6Y5400TRJR		6100.260B			S.0005347.2.269	

- 3) Compare totals from DSU_XXX_FINANCE_ORPHANS_FMZ_DT against what posted in GCSS-Army using transaction code FMZ3.
- 4) Validate Fund, Fund Center and Functional Area record count and total obligations by comparing the DSU_XXX_FINANCE_ORPHANS_FMZ_DT and the results of the FMZ3 transaction.
- 5) Perform a spot check of orphan records by picking random records and validate the Cost Center, Fund Center, Commitment Item (EOR) and Functional Area against the legacy record to determine that records posted correctly.

7.2.6.5 GCSS-Army: (Expected Credits) FBL5N

- a. The TOC will send the expected credit file (spreadsheet) received from FCM to the Northrop Grumman Cutover Team and to the RM. C3 will notify the TOC once the credits are successfully loaded into GCSS-Army.
- b. The RM will use SAP T-Code FBL5N to validate expected credits from the legacy system. Select the variant – Expected Credits ALL; select the Assignment field; paste the list of DOD document numbers and create a report.
- c. A line by line validation will take place with the assistance of the trainer using the report provided by the TOC against the results of T-Code FBL5N.
- d. The total on the report should equal the total reported by the FBL5N transaction code.
- e. The RM will report either success or identify discrepancies to the TOC.
- f. Discrepancies will be forwarded by the TOC to C3 for resolution.

7.3 DSU Error Reports

7.3.1 Fallout Reports

During the data cleansing process, the DSU provides error fallout reports (Total_Order_Due_In_Error.csv) that require corrective action by the RM. At Go-Live, any of those errors previously identified that were not corrected, or have been adjudicated, will not convert. During the conversion those transactions that will not convert will be tracked on the error log. Manual processing/correction at the installation by the RM may be required after conversion. The Cutover Support Team will advise the TOC and the RM of any transactions that will require corrective action.

Note: If applicable, a FI Error Log will be submitted by the FI-CST with any data that will not be converted or was changed/adjudicated by the Government Representative. For example document type changed from budget consuming to non-budget consuming. The trainer will review the LOG with the responsible RM.

Below are some of the possible errors/warning messages and the responsible party and corrective action:

SAP Error Tracking Log Sample

ID	Error Warning	MILSTRIP/Record	POC Govt	Notes
A13-SAP-1	Cost Center does not exist	W36TRVXXXX	Mike K	By direction of John Smith DASA-CF Cost center was not activated record could not load
A13-SAP-2	Record failed to load	N/A	Mike K	By direction of ASA(FM&C) fund 010 was not activated record could not load

Any questions about the error logs should be directed to the trainer or coordinated with the GCSS-Army TOC.

7.3.2 SAP Fallout Reports (Errors)

The following error files would contain errors if any were present after the conversion load programs have completed processing. Normally, all load errors will be correct at the GCSS-Army system level. The following files would contain any errors related to POs or STOs.

ZDM_AXX_POError_xxxxxxxx_ttttt.txt for PO's (Doc Type 45)
ZDM_AXX_STOError_xxxxxxxx_ttttt.txt for STO's (Doc Type 71)
Where xxxxxxxx = yyymmdd, ttttt = hhmmss

Any Orphan (Non PO or Non STO) FMZ1 type transactions

Orphan Fallout Report

ZDM_XXX_ORPHANS_Errors_ xxxxxxxx_ttttt.txt

SAP Fallout Log (Missing Master Data FM, CO, Material Master; any transaction that fails to load financially)

Orphan Fallout Report

SAP Fallout Log (Missing Master Data FM, CO, Material Master; any transaction that fails to load financially)

SAP Error Tracking Log Sample

ID	Error Warning	MILSTRIP/Record	POC Govt	Notes
A13-SAP-1	Cost Center does not exist	W36TRVXXXX	Mike K	By direction of John Smith DASA-CE Cost center was not activated record could not load
A13-SAP-2	Record failed to load	N/A	Mike K	By direction of ASA-FM&C fund 0100 was not activated record could not load

Any questions about the error logs should be directed to the trainer or coordinated with the GCSS-Army TOC.

7.3.3 FI Error Log

If applicable a FI Error Log will be submitted by the FI-CST with any data that will not be converted or was changed/adjudicated by the Government Representative. For example document type changed from budget consuming to non-budget consuming. The trainer will review the LOG with the responsible RM.

Below are some of the possible errors/warning messages and the responsible party and corrective action:

Error Tracking Log Sample

ID	Error Warning	POC Govt	MILSTRIP/Record	Notes
1	Supply relationship table does not have supplier	Mike K		By direction of John Smith establish supplier
2	No delivery type defined for supplying plant 2001 and document type YYPB	Mike K		
3	No FI record located for MATCAT non alpha	Bill J	W36TRVXXXXXXXXX	By direction of Jane Smith record changed to Non Budget consuming YYPX doc ty
4	No Master date to support 0100 funded transactions will convert	John V	W36TRVXXXXXXXXX	By direction of ASA-FM&C these transactions will not convert

5	Record error during GCSS-Army invalid material	Billy R	W36JRVXXXXXXX	By direction of CASCOM supply rep record located do not convert
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7.3.4 SAP Fallout Reports (Errors)

ZDM_AXX_POError_20121218201752.txt – For PO (Doc Type 45)

ZDM_AXX_POError_20121218201752.txt – For STO (Doc Type 71)

7.4 Completing the Data Validation Process

Once the RM has signed the Letter of Acceptance (LOA), the final step in the validation process is to update the address in the DoJoCon Table. Complete the following steps:

- 1) Download your FCM DoJoCon.
- 2) Change the FLAG to “D” on ALL BUT one line for each DODAAC.
- 3) Change the Bill_CD to “13” for the remaining line and the FLAG TO “M”.
- 4) Reduce the FCM FADR Funds-TGT to zero.

This is the final step the customer completes after the LOA is signed.

8 Validate FE Structure Load

8.1 Validate for RIC Support


Use transaction code **/N/ISDFPS/LSP2** to validate the customer DODAAC Listing.


- 1) Select the **Load Force Element button** and choose **Organizational Unit** when the popup appears.
- 2) Type in converting organization’s **DODAAC**; select the green check mark.
- 3) Select the **Structure selection button**; then select **Support Relationships** from the menu.

The Customer DODAACs are displayed.

- 4) Select the **Print** button; then from the dropdown menu select **Print Preview**.
- 5) Unit Support DODAACs are displayed.
- 6) From the menu bar, select the **System** button; then **List**, then **Save**, then **local file**.
- 7) Select **Spreadsheet**, then click the green check mark. Select **Desktop** as the location to save report; then enter the filename **RIC_FE.xlsx**, then click **Save**.

Note: The DODAAC file **RIC_GRP_MTG DATE_DATE_FE DATA_FINAL.xlsx** will be provided by the COI to perform validation

- 8) Open Microsoft Excel; select the Microsoft Office button  and select Open.
- 9) The Open popup is displayed. Select Desktop.

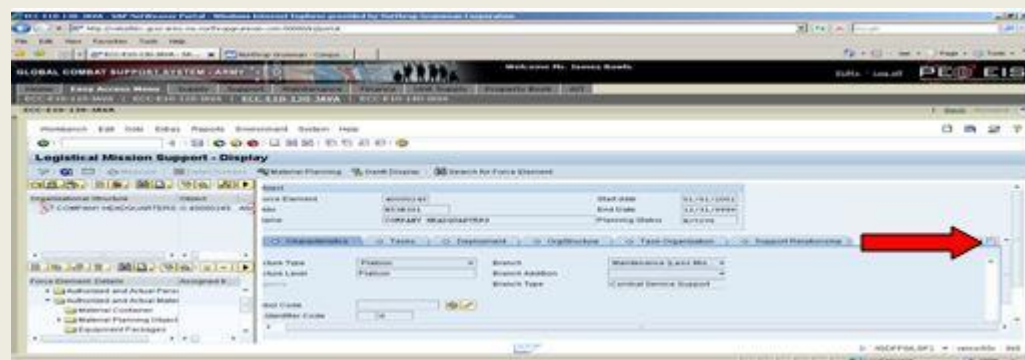
- 10) Select All Files (*.*) from the dropdown.
- 11) Double-click RIC_GRP_MTG DATE_DATE_FE DATA_FINAL.xlsx file.
- 12) While the RIC_GRP_MTG DATE_DATE_FE DATA_FINAL.xlsx is still open.
- 13) Select the Microsoft Office button  and select Open.
- 14) The Open popup is displayed.
- 15) Select Desktop.
- 16) Double-click the RIC_FE.xlsx file. Both files are now open.
- 17) From the menu bar, select View.
- 18) Select Arrange All.
- 19) On the Arrange Windows popup, select Vertical.
- 20) Select OK.

Note: The files are now viewable on split screen for easy validation.

8.2 Validate Assigned Supply Relationships and Authorizations

The instructions below are how to view authorized class or sub-class of supply.

- 1) From the transaction code **/N/ISDFPS/LSP2**, select the **Load Force Element** button; and choose **Organizational Unit** when the popup appears.
- 2) Enter Supported Unit FE or DODAAC.
- 3) Select the dropdown menu.



- 4) Select Stock Pool from the dropdown menu.
- 5) Stock Element appears. You must scroll down to Provisions Element.
- 6) When Provisions Element appears; select the Edit button.
- 7) Select Stor Loc tab; then scroll down to the bottom.
- 8) Select Ext Matl Group button.
- 9) The Material group list display shows the SCMCs. The Unit is authorized to request Material from each group that displays the Unit SLOC.

Appendix A: WBS Element Validation Instructions for Conversion

POC: For questions or comments pertaining to this document, contact: kevin.pollock@dfas.mil

1. Purpose

Provide instructions for Resource Managers (RMs) requiring the conversion of open obligations to Global Combat Support System – Army (GCSS-Army) assigned to Work Breakdown Structure (WBS) Elements and the associated validation.

2. Scope

The object for assigning an obligation to a reimbursable or direct charge agreement within GCSS-Army is a WBS element. Prior to conversion, each obligation associated to a WBS element must be validated against the WBS master data in GCSS-Army. In order for this to occur, the WBS must first exist in the General Fund Enterprise Business System (GFEBS) and then be interfaced to GCSS-Army.

3. Instructions

Use the results from the 'Finance_Master_Data_Missing_Report' (generated out of the DSU, starting at D-120 and continuing through Blackout) to determine those obligations associated to WBS elements that do not exist in GCSS-Army. You can determine this by reviewing the column 'Checked_Field' for a value of 'WBS_ELEMENT'. Anywhere this value exists will mean that the WBS listed in column 'Field_Value' will need to either be created in GCSS-Army or will need to be changed in the source system to a WBS that already exists in GCSS-Army.

	A	B	C	D	E	F	G	H	I	J	K	L
1	Rec_Count	Field_Value	Document_Date	Checked_Field	Doc_Source	In_Due_In	In_Due_Out	In_Orphans_Fmz	In_Orphans_Err	In_Fl_Cross_Walk	In_DODAAC2CC	Blocked_In_SAP
68	3	40102914	20121212	COST_CENTER	GFEBS	YES	NO	NO	NO	NO	NO	
69	7	202011D13	20120922	FUND	GFEBS	YES	NO	YES	NO	NO	NO	
70	11	40127913	20121206	COST_CENTER	GFEBS	YES	NO	YES	NO	NO	NO	Out Of Valid Date Range 20121001 TO 99991231
71	45	U.0000223.003	20121205	WBS_ELEMENT	GFEBS	YES	NO	YES	NO	NO	NO	
72												
73												
74	Report generated Wed Jan 16 15:41:16 EST 2013											
75	DSU version 1.151 (f 2012)											
76	For Official Use Only (FOUO) - GCSS-Army											
77	Unauthorized distribution of this report or its contents is strictly prohibited.											
78												

If the WBS is not created within GCSS-Army prior to blackout, and there are still open orders/obligations in the DSU, then those orders will fail the conversion load and will not be converted.

3.1 Validate the Funded WBS Obligations

Once the results are provided by the DSU, identify whether the WBS is a funded WBS (reimbursable or direct charge) or simply a cost collector (generic). Normally, the RM can do this via simply looking at the WBS (i.e., the nomenclature will determine this); however, if that is not possible, then looking in GFEBS at the WBS will be required.

Within GFEBS, the funding data tab within the customer enhancement tab will contain the funded program type. If it is 'REIM' or 'DRCH' then it is funded and those funds will need to be passed to GCSS-Army.

The screenshot shows the 'Funding Data' tab in the GFEBS system. The 'Funded Program Type' field is set to 'REIM', which is highlighted by a red arrow. Other fields include 'FCA', 'Functional Area' (131040QL0G), 'Funds Center' (A2ABN), 'Main Account' (2020), 'Fund' (202010A13), 'Funded Program' (U.0000223.1), 'Funded Program Start Date' (01/01/1900), 'Fiscal Year of Execution' (2013), 'Approver', and 'Asset Capitalization Rules'. On the right side, there are checkboxes for 'Copy Superior Funding', 'Funding Approved', 'Execution Exists', and 'Create Funded Program' (which is checked).

Any obligations associated to reimbursable agreements in SOMARDS or STANFINS will be left in the respective system (ODS will route the IFB back to the source system based on the original MILSTRIP information) and will therefore not require a WBS assignment. However, if there is remaining authorization for current year MIPRs residing in SOMARDS or STANFINS they will need to be created in GFEBS for execution in GCSS-Army.

3.2 Validate WBS Creation in GCSS-Army

Once the required WBS elements are identified and created within GFEBS (following the job aids) as a part of the Data Cleansing, and the WBS synchronization interface has been executed (via a nightly batch job), confirm that the WBS has been created in GCSS-Army. To do this, follow the GCSS-Army transaction guide for displaying WBS elements via transaction code CJ20N.

The screenshot displays a software interface with a 'Project Structure: Description' pane on the left and a 'Funding Data' pane on the right. The project structure shows a hierarchy starting with 'TS.FED3.INT Phase II-MBB' (U.0000223), branching into 'Level 1 U.0000223-MBB' (U.0000223), which further branches into 'Level 2 U.0000223.1-MBB' (U.0000223.1). This level 2 item branches into 'Level 3 U.0000223.1.1-MBB' (U.0000223.1.1), 'Level 3 U.0000223.1.2-MBB' (U.0000223.1.2), 'Level 2 U.0000223.2-MBB' (U.0000223.2), and 'Level 3 U.0000223.2.1-MBB' (U.0000223.2.1). The 'Funding Data' pane shows fields for FCA, Functional Area (1310400L06), Funds Center (A2ABN), Main Account (2020), Fund (202010A13), Funded Program (U.0000223.1), Funded Program Type (REIM, RRIC), Funded Program Start Date (01/01/1900), Fiscal Year of Execution (2013), Approver, and Asset Capitalization Rules. There are also checkboxes for 'Copy Superior Funding', 'Funding Approved', 'Execution Exists', and 'Create Funded Program'.

Additionally, if the WBS created was assigned to a sales order in GFEBS (i.e., a reimbursable) or if it was created as a Direct Charge and subsequently funded via FMBB, then display the funding amount on the WBS via the GCSS-Army transaction guide for displaying the funds status reports by funded program via transaction code ZFSNC3.

NC Status by FP

Date of Selection: 01/30/2013 Time of Selection: 16:44:21
 From Period: 1 To Period: 12
 Fiscal Year: 2013
 Fund: *
 Funds Center: *
 Functional Area: *
 Funded Program: U.0000223.1 U.0000223.1

Funded Program/Commitment It	AFP	Allotment	Commitment
** Total All Funded Prg		12,500.00	
* U.0000223.1 U.0000223.1		12,500.00	

On the left side of the interface, there is a 'Variation: Characteristics' pane with a tree view containing 'Budget Type', 'Functional Area', 'Fund' (selected), and 'Funds Center'. Below it is a 'Variation: Fund' pane showing '202010A13 O&M, ARMY Reim FY13'.

GFEBs Job Aid Links:

GFEBs FMBB Job Aid: https://www.milsuite.mil/wiki/GFEBs_Funds_Distribution_Job_Aid

GFEBs Reimbursable Specific Job Aids:

Create a Sales Order: <https://trgdelep.gfebs-erp.army.mil/rwdhelp/nav/cat476/cat478/file7985/index.htm>

Change a Sales Order: <https://trgdelep.gfebs-erp.army.mil/rwdhelp/nav/cat476/cat478/file8776/index.htm>

Display a Sales Order: <https://trgdelep.gfebs-erp.army.mil/rwdhelp/nav/cat476/cat478/file7395/index.htm>

GFEBs Project System Specific Job Aids:

Create a Project and WBS Element for Direct Charge: <https://trgdelep.gfebs-erp.army.mil/rwdhelp/nav/cat476/cat478/file8665/index.htm>

Create a Project and WBS Element for Reimbursable: <https://trgdelep.gfebs-erp.army.mil/rwdhelp/nav/cat476/cat478/file8667/index.htm>

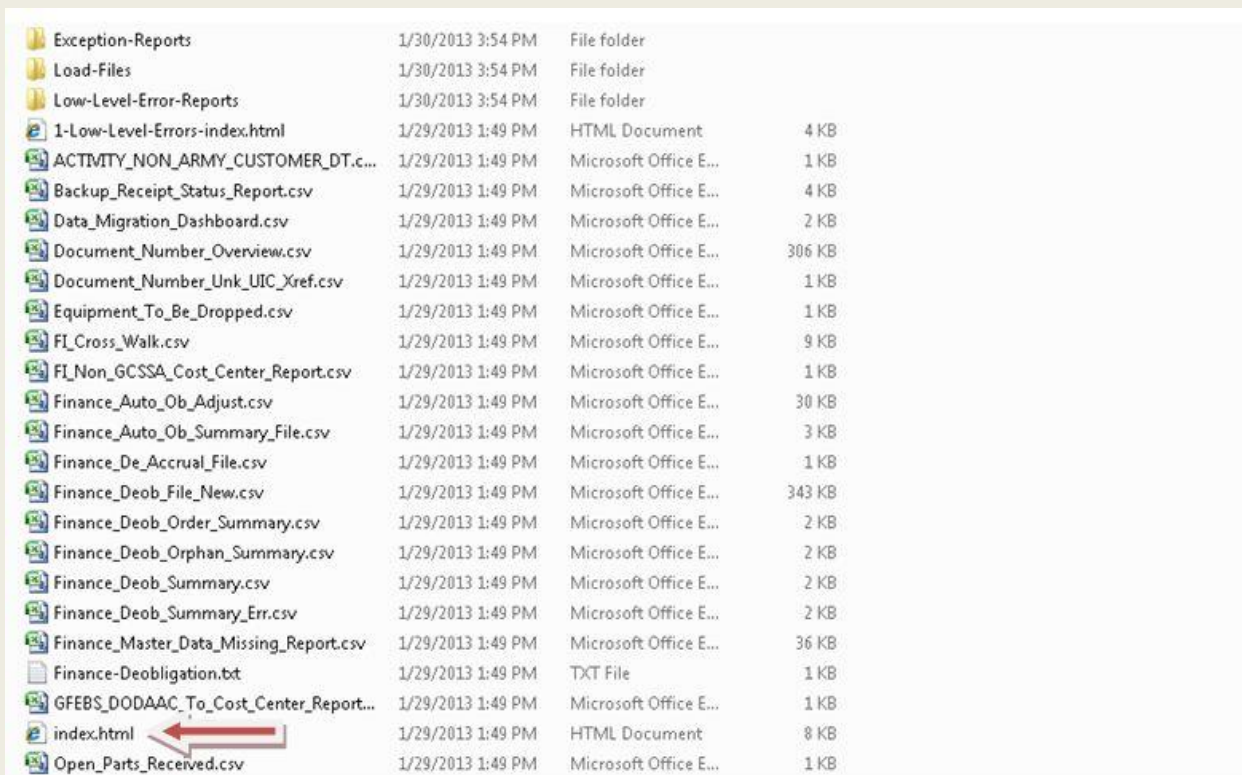
Create a Project and WBS Element: <https://trgdelep.gfebs-erp.army.mil/rwdhelp/nav/cat476/cat478/file7924/index.htm>

GFEBs Milwiki: https://www.milsuite.mil/wiki/Category:GFEBs_O%26S_Report_Job_Aids

GFEBs PSW Site (Training and Job Aids/User Procedures): <https://trgdelep.gfebs-erp.army.mil/rwdhelp/nav/index.htm>

Appendix B: DSU Navigation

- 1) Open the DSU HTML reporting tool supplied via AMRDEC safe.



Exception-Reports	1/30/2013 3:54 PM	File folder	
Load-Files	1/30/2013 3:54 PM	File folder	
Low-Level-Error-Reports	1/30/2013 3:54 PM	File folder	
1-Low-Level-Errors-index.html	1/29/2013 1:49 PM	HTML Document	4 KB
ACTIVITY_NON_ARMY_CUSTOMER_DT.c...	1/29/2013 1:49 PM	Microsoft Office E...	1 KB
Backup_Receipt_Status_Report.csv	1/29/2013 1:49 PM	Microsoft Office E...	4 KB
Data_Migration_Dashboard.csv	1/29/2013 1:49 PM	Microsoft Office E...	2 KB
Document_Number_Overview.csv	1/29/2013 1:49 PM	Microsoft Office E...	306 KB
Document_Number_Unk_UIC_Xref.csv	1/29/2013 1:49 PM	Microsoft Office E...	1 KB
Equipment_To_Be_Dropped.csv	1/29/2013 1:49 PM	Microsoft Office E...	1 KB
FI_Cross_Walk.csv	1/29/2013 1:49 PM	Microsoft Office E...	9 KB
FI_Non_GCSSA_Cost_Center_Report.csv	1/29/2013 1:49 PM	Microsoft Office E...	1 KB
Finance_Auto_Ob_Adjust.csv	1/29/2013 1:49 PM	Microsoft Office E...	30 KB
Finance_Auto_Ob_Summary_File.csv	1/29/2013 1:49 PM	Microsoft Office E...	3 KB
Finance_De_Accrual_File.csv	1/29/2013 1:49 PM	Microsoft Office E...	1 KB
Finance_Deob_File_New.csv	1/29/2013 1:49 PM	Microsoft Office E...	343 KB
Finance_Deob_Order_Summary.csv	1/29/2013 1:49 PM	Microsoft Office E...	2 KB
Finance_Deob_Orphan_Summary.csv	1/29/2013 1:49 PM	Microsoft Office E...	2 KB
Finance_Deob_Summary.csv	1/29/2013 1:49 PM	Microsoft Office E...	2 KB
Finance_Deob_Summary_Err.csv	1/29/2013 1:49 PM	Microsoft Office E...	2 KB
Finance_Master_Data_Missing_Report.csv	1/29/2013 1:49 PM	Microsoft Office E...	36 KB
Finance-Deobligation.txt	1/29/2013 1:49 PM	TXT File	1 KB
GFEBS_DODAAC_To_Cost_Center_Report...	1/29/2013 1:49 PM	Microsoft Office E...	1 KB
index.html	1/29/2013 1:49 PM	HTML Document	8 KB
Open_Parts_Received.csv	1/29/2013 1:49 PM	Microsoft Office E...	1 KB

The Data Migration screen displays as follows:

Data Migration Roll Up Reports Package / W00AXG / D_15	
Report Categories	
Exception Reports	
Load Files (text files)	
Note: Files containing Personally Identifiable Information (PII) are excluded.	
Low-Level Error Reports	
Custom Reports	
Backup Receipt Status Report (CSV file)	
Doc. Num. Overview (CSV file)	
Data Migration Dashboard (CSV file)	
Doc. Num. Unknown UIC Cross Ref. (CSV file)	
Equipment To Be Dropped (CSV file)	
FI Cross Walk File (CSV file)	
FI Master Data Missing File (CSV file)	
Finance Non-GC SSA Cost Center Report (CSV file)	
GFEBS DODAAC-To-Cost-Center Report (CSV file)	
ZACCTASSIGN.csv (CSV file)	
ZAA_DOJOCON_ORDER_TOC_EVAL_REPORT.csv (CSV file)	
Open Parts Received (CSV file)	
Storage Bin Inv. Ser. Num. Load (CSV file)	
Storage Bin Type (CSV file)	
Operator HR eMILPO Reconciliation (CSV file)	
Note: This is an example report. It does not contain actual eMILPO data.	
Operator License Remarks (CSV file)	
Operator Quals - No Eq. Validation (CSV file)	
PBUSE / SAMS UIC Migration Issues (CSV file)	
Serial Number Errors (CSV file)	
Serial Num Number Reconciliation - PB to SAMS (CSV file)	
Full Out Reports	

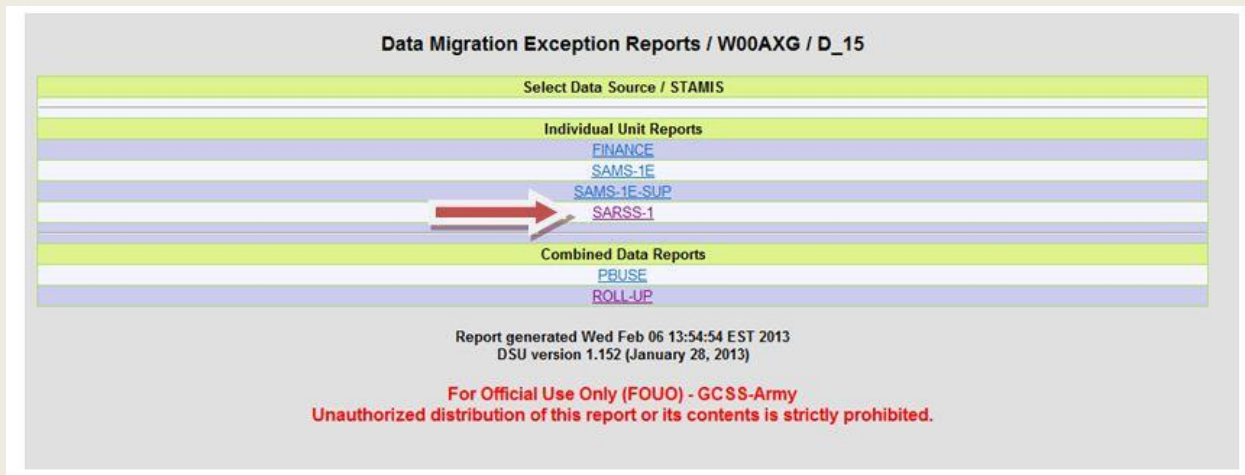
2) In the Report Categories section, choose **Exceptions Reports**.

Data Migration Roll Up Reports Package / W00AXG / D_15	
Report Categories	
Exception Reports	
Load Files (text files)	
Note: Files containing Personally Identifiable Information (PII) are excluded.	
Low-Level Error Reports	
Custom Reports	
Backup Receipt Status Report (CSV file)	
Doc. Num. Overview (CSV file)	
Data Migration Dashboard (CSV file)	
Doc. Num. Unknown UIC Cross Ref. (CSV file)	
Equipment To Be Dropped (CSV file)	
FI Cross Walk File (CSV file)	
FI Master Data Missing File (CSV file)	
Finance Non-GC SSA Cost Center Report (CSV file)	
GFEBS DODAAC-To-Cost-Center Report (CSV file)	
ZACCTASSIGN.csv (CSV file)	
ZAA_DOJOCON_ORDER_TOC_EVAL_REPORT.csv (CSV file)	
Open Parts Received (CSV file)	
Storage Bin Inv. Ser. Num. Load (CSV file)	
Storage Bin Type (CSV file)	
Operator HR eMILPO Reconciliation (CSV file)	
Note: This is an example report. It does not contain actual eMILPO data.	
Operator License Remarks (CSV file)	
Operator Quals - No Eq. Validation (CSV file)	
PBUSE / SAMS UIC Migration Issues (CSV file)	
Serial Number Errors (CSV file)	
Serial Num Number Reconciliation - PB to SAMS (CSV file)	
Full Out Reports	

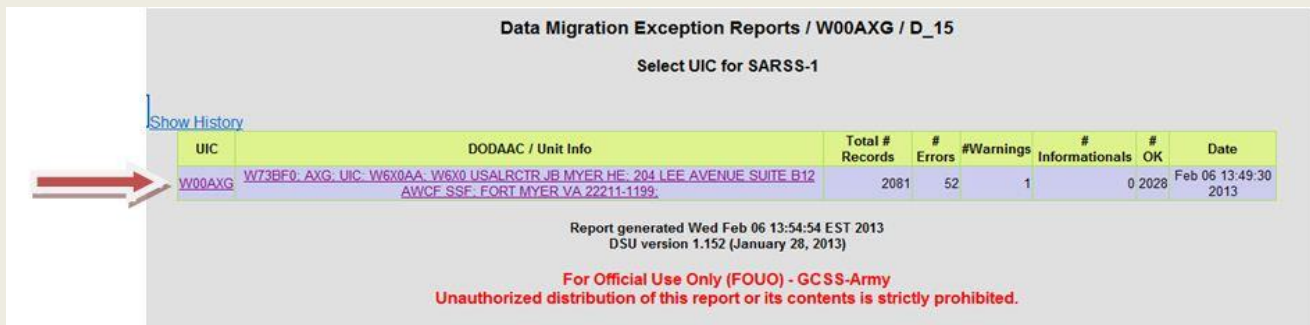
B-2

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- 3) In the Individual Unit Reports section, select the **SARSS-1** link.



- 4) After the selection of the SARSS-1 link on the previous screen, the following screen appears; select the Unit listed.



The following screen is presented. Items identified with a RED X indicate warnings/errors. In this example, the Orders Due In Load (ACTIVITY_DUE_IN_HEADER_DT) file contains 43 errors.

Data Migration Summary - SARSS-1 / W00AXG / D_15 W6X0AA AXG; UIC: W6X0AA; W6X0 USALRCTR JB MYER HE; 204 LEE AVENUE SUITE B12 AWCFS SF; FORT MYER VA 22211-1199;

Category	Legacy Source	Total # Records	# Errors	# Warnings	# Informationals	# OK
Gain Loss Values (GAIN_LOSS_DM)	AJTN1F.DAT	1	0	0	0	1
Inventory Balance (ASSET_BALANCE_HEADER_C)	AJTD1F.DAT	500	0	0	0	500
Inventory Bin Load (STORAGE_BIN_LOAD_DM)	AJTD1F, AJTD2F, AJTD3F	2	0	0	0	2
Inventory Bin Load Support (STORAGE_BIN_SUPPORT_DM)	AJTD1F, AJTD2F, AJTD3F	106	0	0	0	106
Inventory Load File (STORAGE_BIN_INV_LOAD_DM)	AJTD1F, AJTD2F, AJTD3F	104	0	0	0	104
Inventory Location (ABF_LOCATION_C)	AJTD3F.DAT	106	0	0	0	106
✗ Inventory MRP Area (MRP_AREA_LOAD_DM)	AJTD1F, AJTD2F, AJTD3F	202	9	0	0	193
Inventory Over 300 Days (STORAGE_BIN_INV_OVER_300_DM)	AJTD1F, AJTD2F, AJTD3F	n/a	0	0	0	n/a
✗ Inventory Segment (ASSET_BAL_SEGMENT_RECORDS_C)	AJTD2F.DAT	203	0	1	0	202
Legacy Catalog Master (CAT_SARSS_MISSING_GCSSA_DM)	AJTC1F.DAT	0	0	0	0	0
Maint Workload Load File (MWF_XREF_DM)	AJTN9F.DAT	0	0	0	0	0
Orders Due In Header (ACTIVITY_DUE_IN_HEADER_C)	AJTH1F.DAT	186	0	0	0	186
✗ Orders Due In Load (ACTIVITY_DUE_IN_HEADER_DT)	AJTH1F.DAT	186	43	0	0	143
Orders Due In Suffix (ACTIVITY_DUE_IN_SUFFIX_2_C)	AJTH2F.DAT	216	0	0	0	216
Orders Due In Suffix Load (ACTIVITY_DUE_IN_SUFFIX_DT)	AJTH2F.DAT	211	0	0	0	211
Orders Due Out (ACTIVITY_DUE_OUT_C)	AJTH3F.DAT	0	0	0	0	0
Orders Due Out Load (ACTIVITY_DUE_OUT_DT)	AJTH3F.DAT	0	0	0	0	0
Orders Inbound Deliveries (INBOUND_DELIVERY_ASN_DT)	AJTH2F.DAT	57	0	0	0	57
Retrograde SVC UNSVC (RETROGRADE_SVC_UN SVC_C)	AJTNAF	0	0	0	0	0
Signature Blocks (SIGNATURES_DM)	AJTN1F.DAT	1	0	0	0	1
		Totals				
D_15	Feb 06 13:49:30 2013	2081	52	1	0	2028
D_30	Jan 16 11:13:38 2013	1456	14	1	0	1441
D_60	Jan 02 09:56:33 2013	2062	12	0	0	2050
D_90	Nov 16 17:42:13 2012	1637	12	0	0	1625
D_120	Oct 17 19:11:01 2012	1812	19	2	0	1793

- Return to the **Data Migration Exception Reports** page. In the Combined Data Reports section, select **ROLL-UP**.

Data Migration Exception Reports / W00AXG / D_15

Select Data Source / STAMIS

Individual Unit Reports

FINANCE

SAMS-1E

SAMS-1E-SUP

SARSS-1

Combined Data Reports

PBUSE

ROLL-UP

Report generated Wed Feb 06 13:54:54 EST 2013
DSU version 1.152 (January 28, 2013)

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Please note that again the errors are highlighted by the RED Xs. Remember these errors depict the combination of the SARSS-1 information that has passed the it can be loaded into SAP, based on SAP only, and then compared to the extracts from the external finance sections. Note the number of warnings for the Order_Due_In_Header is 9. On the DSU Dashboard, because it is a high level overview, we report the Warnings and Errors combined to highlight the number of records from SARSS-1 that are not going to load in the case of an error, or are being excluded from the clean load file and are placed in the error file for further investigation.

Data Migration Summary - ROLL-UP / W00AXG / D_15

Category	Legacy Source	Total # Records	# Errors	# Warnings	# Informationals	# OK
Consumption_History (CONSUMPTION_C)	CONSUMPTION	0	0	0	0	0
✖ Finance_Orphans (FINANCE_ORPHANS_DT)	FINANCE_ORPHANS	n/a	119	8	534	n/a
Inventory_Bin_Load (STORAGE_BIN_LOAD_DM)	AJTD1F, AJTD2F, AJTD3F	2	0	0	0	2
Inventory_Bin_Load_Support (STORAGE_BIN_SUPPORT_DM)	AJTD1F, AJTD2F, AJTD3F	106	0	0	0	106
Inventory_Load (STORAGE_BIN_INV_LOAD_DM)	AJTD1F, AJTD2F, AJTD3F	104	0	0	0	104
Inventory_MRP_Area (MRP_AREA_LOAD_DM)	AJTD1F, AJTD2F, AJTD3F	190	0	0	0	190
Maint_Workload_File (MWF_XREF_DM)	AJTN9F.DAT	0	0	0	0	0
✖ Migration_DODAAC_List (MIGRATION_DODAAC_LIST_C)	AJTA1F.DAT DODAAF_MASTER	64	25	0	0	39
✖ Order_Due_In_Header (ACTIVITY_DUE_IN_HEADER_DT)	ACTIVITY_DUE_IN_HEADER	142	0	9	16	133
✖ Order_Due_In_Suffix (ACTIVITY_DUE_IN_SUFFIX_DT)	ACTIVITY_DUE_IN_SUFFIX	211	0	9	0	202
Order_Due_Out (ACTIVITY_DUE_OUT_DT)	ACTIVITY_DUE_OUT	0	0	0	0	0
✖ Order_Inbound_Deliveries (INBOUND_DELIVERY_ASN_DT)	AJTH2F.DAT	57	0	21	0	36
Retrograde SVC UNSVC (RETROGRADE_SVC_UN SVC_DM)	AJTNAF	0	0	0	0	0
Totals						
D_15	Feb 06 13:54:25 2013	876	144	47	550	812
D_30	Jan 16 12:35:04 2013	602	141	31	708	561
D_60	Dec 17 11:44:21 2012	866	145	74	683	780
D_90	Nov 16 17:46:41 2012	672	313	54	215	443
D_120	Oct 17 19:09:13 2012	710	155	173	115	692

Report generated Wed Feb 06 13:54:25 EST 2013
DSU version 1.152 (January 28, 2013)

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In the example above, the result total errors for open orders is 43 plus 9 equals 52 which is what is presented in the DSU Dashboard.

Appendix C: Acronyms

Abbreviation	Name
AAC	Activity Address Code
AMRDEC	Aviation and Missile Research, Development and Engineering Center
AMS	Army Management Structure
ARC	Accounting Requirement Code
ASA(FM&C)	Assistant Secretary of the Army (Financial Management and Comptroller)
AWCF	Army Working Capital Fund
BSN	Basic Symbol Number
CIIC	Control Item Inventory Code
COI	Chief of Installation
COOP	Continuity of Operations Plan
DFAS	Defense Finance and Accounting Service
DIC	Document Identifier Code
DoD	Department of Defense
DODAAC	Department of Defense Activity Address Code
DOL	Director of Logistics
DRB	Materiel Receipt Acknowledgment Reply to Follow-Up
DSU	Data Staging Utility or Direct Support Unit or Data Staging Utility
DV	Data Validation
EDMO	Enterprise Data Management Office
FCM	Funds Control Module
FY	Fiscal Year
GCSS-Army	Global Combat Support System - Army
GFEBs	General Fund Enterprise Business System
HTML	Hypertext Markup Language
IAR	Inventory Adjustment Report
IAW	In Accordance With
IDOC	Intermediate Document
LCMC	Logistics Control Management Center

Abbreviation	Name
LIW	Logistics Information Warehouse
LOA	Letters of Acceptance
LOGSA	Logistics Support Agency
LXG	STANFINS
MFT	Material Fielding Team
MILSTRIP	Military Standard Requisition and Issue Procedure
MRF	Manager Review File
NET	New Equipment Training
NICP	National Inventory Control Point
NIIN	National Item Identification Number
NXG	Closed STANFIS
OA	Operating Agency
ODS	Operational Data Store
OMA	Operations and Maintenance
ORIL	Overage Repairable Item Listing
PDSS	Post-Deployment Sustainment Support
PMO	Project Management Office
PO	Purchase Order
RIC	Routing Identifier Code
RICC	Reportable Inventory Control Code
RM	Resource Manager
SAP	Systems, Applications, and Products in Data Processing
SARSS	Standard Army Retail Supply System
SARSS-1	Standard Army Retail Supply System – Level 1
SARSS-2A	Standard Army Retail Supply System – Level 2A
SCMC	Supply Categories of Materiel Code
SLOC	Storage Location
SMC	Closed SOMARDS
SMO	SOMARDS
SOMARDS	Standard Operation and Maintenance Army Research and Development

Abbreviation	Name
	System (Accounting)
SSA	Supply Support Activity
STAMIS	Standard Army Management Information System
STANFINS	Standard Army Finance System
STO	Stock Transport Order
TOC	Transition Operations Center
TUC	Type Unit Code
WBS	Work Breakdown Structure
YTD	Year-to-Date

Appendix D: Glossary

Data Validator: The responsible person anticipated to perform the DV activity.

Validating Object: The functional area to be validated.

Legacy Report Name/Input Template Name: The name of the report from the legacy system (where applicable). In some instances, there was no legacy report, however, a customized report designed to mimic single or multiple legacy reports has been developed to provide the necessary data input.

SAP Report Name: The name of the report (if applicable) identifying the data elements that did not successfully make it through the SAP portion of the trip from legacy to GCSS-Army.

DSU Report Name: The name of the Data Staging Utility (DSU) report (if applicable) identifying the data elements that did not successfully make it through the DSU portion of the trip from legacy to GCSS-Army.

GCSS-Army Transaction Code(s): The GCSS-Army Transaction Codes (T-Codes) required to execute DV functional areas.

Validation Guide Section: The section where greater details and graphics can be located in the full version of the Data Validation Guide.